



AGENDA

Dublin Historical Society Board Meeting

March 9, 2021

Meeting conducted using Google Meet

Attendees: Melinda Hardman, Tom Holton, Amy Kramb, Marlen Mathias, Clayton Rose, Kevin Simmons, and Lisa Wilson (Absent – Keyburn Grady & Nick Vesha)

- I. **Call to Order** – Tom Holton
- II. **Meeting Minutes** – Tom Holton
 - a. Vote to approve of meeting minutes from January 26 & February 9, 2021. No corrections. Clay Motioned. Kevin Seconded. Approved.
- III. **Treasurer's Report** – Clayton Rose
 - a. Vote to approve treasurer's report. Amy Motioned. Marlen Seconded. Approved.
 - b. Clay started the process for setting up Venmo online payment options.
 - c. Clay now has the banking/debit card.
 - d. Clay will work on the transfer of website from Holton Design to DHS.
- IV. **Updates from the President** – Tom Holton
 - a. Coffman Christmas Open House. Recommendation is to have the open house only on the Thursday December 2 tree lighting. Also offer special open house times for private groups, donations encouraged.
 - b. Update on Addy Kirtley, volunteer intern to work on the barn project. Tom and Addy have met twice now in the barn. The goal is to make the barn a more user-friendly tour experience with a specific path and signage.
 - c. Update on City Council's March 1 work session regarding the property's along N. Riverview Street. The City plans to create an advisory council that will investigate possible options for the properties, such as preservation easements.
 - d. The Coffman House alarm system is active again. Code and instructions to be posted on Google Drive.
 - e. Walking tour test with headsets went well on Saturday March 8, 2021. Clay was the tour guide. The headsets worked at a distance. Clay to look into a storage site for the headsets. Need to label the headsets.
 - f. Tom submitted the open hose dates and times for publishing in the City of Dublin Healthy Brochure.
 - g. FYI: Tom is headed to Charleston, SC for a few weeks. Clay to meet with the intern a few times while Tom is out of town.
- V. **Updates from Vice President** – Amy Kramb
 - a. Architecture Review Board updates

- i. Informal review: 72-84 N. High (Oscars)
 - ii. Historic District Code was approved by Council.
 - iii. Historic Design Guidelines headed to Council.
 - b. Society Website –info on open meetings added, minutes added
- VI. **Committee Updates**
 - a. Bylaws Committee – Amy Kramb
 - i. Met on March 2, revisions in progress
 - b. Collections Committee – Melinda Hardman, no updates
 - c. Nomination Committee – Clayton Rose,
 - i. Still need to get Ric Thorton and Tom Holton together to discuss the role of trustee. Scott Miller (Seniority Benefit Group) may be a possible candidate for another trustee.
 - d. Coffman Homestead Committee – Marlen Mathias/Tom Holton
 - i. Script updated by Kathy Lannan
 - ii. Suggestions to purchase laser pointers for docent use, boot/shoe covers for city workers/contractors entering the house, and masks for visitors.
 - iii. For open house, we are considering a “pay what you wish” scheme. Must also consider square and Venmo options for collection.
- VII. **Newsletter** – Amy Kramb & Marlin Mathias
 - a. Continue to think of and send ideas for content by the April meeting. Each committee should come up with a blurb to include in the newsletter.
- VIII. **Additional Comments/Open Discussion** – Moderated by Tom Holton
- IX. **Adjourn Meeting**

