



AGENDA

Dublin Historical Society Board Meeting

June 8, 2021

Davis Cabin, 700 Shawan Falls Drive, 6:30-8:00 pm

Attendees: Board Members – Melinda Hardman, Tom Holton, Amy Kramb, Marlen Mathias Clayton Rose, Kevin Simmons, Nick Vesha, and Lisa Wilson (Absent: Keyburn Grady); Society Members – Katie Guehl, Carol Hormon, and Perry Orange

- I. **Call to Order** – Tom Holton
 - a. Introduction of new members Katie Guehl and Perry Orange
- II. **Meeting Minutes** – Tom Holton
 - a. Vote to approve of meeting minutes from May 11, 2021. Clay moved. Marlen seconded. Passed.
- III. **Treasurer's Report** – Clayton Rose
 - a. Vote to approve treasurer's report. Amy moved. Marlen seconded. Passed.
 - b. Venmo account created to facilitate quick, easy donations by visitors of the Coffman house or participants in walking tours. (Brianna is in the process of getting the donations tab operable on the Society's website).
- IV. **Updates from the President** – Tom Holton
 - a. Barn work update
 - i. Addy completed her internship.
 - ii. Clay painted a portion of the west, interior barn wall so that the tool display is more visible.
 - iii. The City of Dublin's Facilities department removed the barn's loft floor so that the barn's west wall is now visible to the ceiling.
 - iv. A group through the City's Corporate Volunteer initiative will be working in the north end of the barn to inventory and clean the contents.
 - b. Reflection on May 15 walking tour for Leadership Dublin
 - i. The headsets worked well, allowing participants to hear the tour guides despite the Saturday traffic. The headsets also allowed for additional conversations and shared history while walking between regular tour stops.
 - c. Upcoming Walking Tour for DCS Classes of 1970 & 1971 Reunion
 - i. Friday July 2, 10:30-12:00pm, the Dublin City Schools class reunion participants will tour historic Dublin. Clay and Tom will be tour guides. Marlen and Carol may also participate. Keyburn indicated that lunch, from Dublin Village Tavern, will be provided after the tour at the Chamber of Commerce building.

- ii. Contact Keyburn for additional details: grady_keyburn@dublinschools.net
- d. Reflection on Davis Cabin (Indian Run Falls) program for Indian Run 4th grade class
 - i. Katie Guehl, 4th grade teacher at Indian Run, will be assisting the Society with finding appropriate furnishings for the cabin. The furnishings would be donated to the City rather than the Society.
 - ii. The Society will continue to work with Katie to encourage use of the cabin by Indian Run and Sells Middle School students. The Society will also promote the cabin's use to the City's Parks & Recreation department.
- e. Upcoming proposed Coffman House Tour – July 18th Carol Homon
 - i. Carol Homon is seeking to host a private tour of the Coffman House for residents of the Bridge Park West community. The requested day is July 18; however, the number of participants at this time is unknown. The group may also consider attending the general open house on July 11, either before or after the normally scheduled 1:00-3:00pm timeframe.
 - ii. The Board agreed that a \$50 minimum donation would be acceptable (see IV.h. below for additional details).
- f. Comment on the WWII Honor Roll Memorial: A new memorial has been installed at the Grounds of Remembrance. The original memorial will remain in place in front of the 1919 Building.
- g. Dublin Life articles update: The June 20 deadline will cover the topic “Fun in Old Dublin.”
- h. Copyright approval obtained from the City for text and images in *Dublin's Journey*.
- i. Discussion of whether or not we should charge for tours or specify a specific donation amount.
 - i. For Coffman Farmstead General Open House (house, barn/school house), the Board voted on a donation policy that requests \$5 per adult and allows those 18 years of age and under free admittance. Clay moved to accept the new policy. Marlen seconded. Passed.
 - ii. For Coffman Farmstead Private Tours, the Board voted on a donation policy that requests a minimum of \$50 for a group of 10-12 people. At the present time, this assumes the need for 3 tour guides to accommodate the private tour.
 - iii. The Board discussed creating a Google Form which could be used on the Society website to gather requests for private tours.
 - iv. The Board will continue discussions about fees for walking tours.

V. **Updates from Vice President** – Amy Krumb

- a. Architecture Review Board updates
 - i. Historic Design Guidelines approved by City Council on May 24, 2021

- b. Summary of meeting with intern Brianna Lender held May 13, 2021
 - i. Newsletters: The first one was issued June 1, and the next issue will be released on June 30. The template created by Briana is in a free software program that can be used by future interns or Society volunteers.
 - ii. Social Media survey and volunteer form: Amy to follow up with Brianna to get the results of the social media survey.
 - iii. General website updates: Brianna continues to make updates which will also easier navigation.

VI. **Committee Updates**

- a. Bylaws Committee – Amy Kramb
 - i. Nick to email Amy and Melinda meeting dates so that the committee may finalize changes to the bylaws.
 - ii. Nick will obtain a general liability waiver which the Society can use for its walking tour participants.
- b. Collections Committee – Melinda Hardman
 - i. Melinda received a signed Deed of Gift for the donated street map.
 - ii. On 6/9/21, Melinda will take possession of the donated abstract and obtain the signed Deed of Gift.
 - iii. Melinda, Tom, and Jane Fox viewed the Richards House on S. High Street before the impending tag sale to identify any items which the Society may want to acquire for its collections.
- c. Nomination Committee – Clayton Rose
 - i. Potential new candidates include Kent Weakly, Scott Miller, and Ric Thorton.
- d. Coffman Homestead Committee – Marlen Mathias/Tom Holton
 - i. June Open House: Marlen, Tom, Nick, Amy (and her son), Gayle Holton, Carol Homon have committed to volunteering.
 - ii. July Open House: Volunteers needed. Perry Orange and Katie Guehl may be available. Amy will send the tour script to Perry and Katie so they may learn more about the Coffman House prior to volunteering.
 - iii. I-Pads are working thanks to Lisa Wilson's help.

VII. **Additional Comments/Open Discussion** – Moderated by Tom Holton

VIII. **Adjourn Meeting**