



## AGENDA

### Dublin Historical Society Board Meeting

May 11, 2021

Meeting In-Person at the Coffman Barn – 6:30 pm

**Attendees:** Keyburn Grady, Melinda Hardman, Tom Holton, Amy Kramb, Marlen Mathias Clayton Rose, Nick Vesha, and Lisa Wilson (Absent: Kevin Simmons) Guest- Brianna Lender

- I. **Call to Order** – Tom Holton
- II. **Introductions**
  - a. In attendance at the evening's meeting was Brianna Lender, a summer intern assisting the Society with social media. Brianna is a 2018 Coffman graduate and will be starting her senior year at Ohio University in the fall of 2021.
- III. **Meeting Minutes** – Tom Holton
  - a. Minor corrections noted by Tom and Melinda.
  - b. Vote to approve of meeting minutes from April 13, 2021 as amended. Clay moved, Marlen seconded, passed.
- IV. **Treasurer's Report** – Clayton Rose
  - a. Since April, Clay reimbursed Amy Kramb for purchasing the I-Pad lock/stand for the Coffman open houses and reimbursed Gayle Holton for money paid to host the Society website from January 2021 to May 2021. Clay also paid annual dues for the website domain name, website hosting, eHive, and the Ohio Local History membership.
  - b. Nick Vesha and Clayton Rose offered to donate the \$25 each spent to file updated Society documents with the Secretary of the State.
  - c. Vote to approve treasurer's report. Marlen moved, Keyburn seconded, passed.
- V. **Updates from the President** – Tom Holton
  - a. **Open house:** One way to fulfill our mission to educate the public.
    - i. No donations received in May. For the June open house, we should make sure the Square is available for online/electronic donations. This will require fixing the internet issues at the house (see below).
    - ii. The May open house was well attended, but there was no formal count of attendance. For the June open house, we should try to count the number of visitors entering the house and the barn/school house.
    - iii. During the May open house, Tom Holton provided one guest a copy of the Dublin book. We should reach out and request a donation for the book. For future open houses, we should have the book available and a sign at the kitchen table suggesting a \$25 donation for a copy of the book.

- iv. **Internet Issues:** Currently, the Wi-Fi is not working with the Society I-Pads at the Coffman House. Lisa Wilson will check with the City IT department and get them in touch with Tom to resolve the problem before the June open house.
- v. **Ceiling Repairs:** Tom is working with Brian Ashford so the City will repair holes in the ceiling created when alarm/sensor equipment was improperly installed.
- b. **Potential Volunteers:** Two people approached Tom with interest to join and volunteer. More information to follow, should the volunteers commit to serve.
- c. **Donations:** Two people approached Tom offering to donate items. More information to follow if the requests move through the Collections Process.
- d. **Thank You Letters:** Tom suggested that the Board should draft letters for interns Emma (school house video) and Addy (work in barn). Amy provided Tom a copy of the letter sent to Emma for her work in the summer of 2020. Tom will draft an initial letter for Addy.
- e. **Spring Intern:** Addy's Shiloh National Park Service internship has been delayed one month, so we have her help until early June.
- f. **May 15 walking tour for Leadership Dublin:** The tour will use the new headsets. Guides will be Clay, Carol, Tom, and Amy. Marlen may also be able to attend. Please meet at 10:30 at Chamber of Commerce and plan to stay until about 1:00.
- g. **6665 Shier Rings Road, Rings/Bowman house:** The exterior of the house is currently being restored by city with a new slate roof, new downspouts, tuck pointing and other updates.
- h. **Cabin relocation update:** The City continues to consider the siting of the cabin possibly at Ferris-Wright Park along the north bank of the creek.
- i. **HDBA photos:** Tom provided Society photos to the Historic Dublin Business Association to use in an upcoming article. This is a one-time use authorization.
- j. **Long Range Planning Document:** Tom found in the Society's possession some long range planning documents from the 1980s. Amy offered to scan the documents so we can place electronic copies on the Society's shared drive.
- k. **Stone Walls Update:** Tom reported that the City is moving forward with repairing stone walls throughout downtown historic Dublin. For walls that extend from the City's right-of-way onto private property, the City plans to work with property owners to get the walls repaired at the City's expense.
- l. **Dublin Life Articles and Schedule**

- i. During the meeting, board members looked through old issues of the Shanachie Magazine. The board showed a preference to use the “Fun in Dublin” and “Dublin Home Remedies” articles for the future Dublin Life issues. Other suggested topics were also acceptable including “Chapman’s Cures”, and “Courtin' and Sparkin' in the Old Days”
- ii. Dates for remaining Dublin Life Publications:
  - 1. August/September 2021 issue, **Deadline: June 20**
  - 2. October/November 2021 issue, **Deadline: August 20**
  - 3. December/January 2021 issue, **Deadline: October 20**
- iii. Keyburn to check with Doug Baker and get copyright permission from Dublin City Schools to use the former Shanachie Magazine articles.

VI. **Updates from Vice President** – Amy Kramb

- a. **Architecture Review Board Updates:** Upcoming meeting: 72-84 N. High St. interior site visit and general walking tour of historic Dublin to review past projects. Open to the public, starts at 6:00 pm at 72-84 N. High St.
- b. **Update on Society’s Website:** The transfer of the domain name and webhosting from Gayle Holton Designs to the Dublin Historical Society is complete.
- c. **Newsletter:** Amy will work with Marlen to get a newsletter out by the end of May which will include an update on the Coffman House open house and the Walking Tour (seeking a volunteer(s) to write-up the article for these two events).
  - i. Keyburn suggested adding an advertisement for the Dublin City Schools Alumni Association sponsored All-Class Reunion to be held at The Bogey Inn on July 3<sup>rd</sup> from 1:30-4:30pm.

VII. **Committee Updates**

- a. **Bylaws Committee** – Amy Kramb
  - i. Nick provided a second revision which Amy and Melinda will review over the next few weeks. The committee will make plans to meet prior to the June 8 board meeting.
- b. **Collections Committee** – Melinda Hardman
  - i. The collections committee met on April 27 and voted to recommend the Board accept two items into its collections: a 1980s street map of Dublin and an abstract.
  - ii. Clay moved to accept the street map. Marlen seconded. Approved.
  - iii. Marlen moved to accept the Abstract. Tom seconded. Approved.

- iv. Melinda provided the board a brief explanation of the collections process and emphasized the importance of considering the types of items (manuscripts, photographs, and artifacts) and how each must be stored. Melinda advocated for the importance of ultimately finding a location to store the collections where the items are easily accessible to the public.
    - v. Board members suggested looking into the possibility of using City Bed Tax grant money to help with the collections management – possibly by hiring someone to scan items. Tom Holton offered to follow-up with the City to clarify the rules accompanying the Bed Tax Grant.
  - c. **Nomination Committee** – Clayton Rose (no updates)
  - d. **Coffman Homestead Committee** – Marlen Mathias/Tom Holton
    - i. Barn: Tom and Clay are working with the City to paint the back wall of the barn.
    - ii. Springhouse: Tom is working with the City to repair the door and provide a sign with description information about the springhouse.
    - iii. June Open House: Plan to open the second floor of the Coffman House for the June tour.
- VIII. **DSC/DHS Intern Update** – Keyburn Grady
  - a. Meeting May 13, 2021 at Emerald Campus from 1:30-3:00 (Tom, Amy, and Keyburn committed to attend) with the new intern (Brianna Lender) to discuss how the intern can assist the Society this summer with its social media presence.
- IX. **Additional Comments/Open Discussion** – Moderated by Tom Holton
- X. **Adjourn Meeting**