



Minutes
Dublin Historical Society Board Meeting
September 14, 2021
Meeting 6:30 pm at Dublin Justice Center, Mayor's Court

Attendees: Board – Katie Guehl (newly elected), Tom Holton, Amy Kramb, Marlen Mathias and Nick Vesha; City Staff – Lisa Wilson; Members – Perry Orange; Absent – Keyburn Grady, Clayton Rose, Kevin Simmons

- I. **Call to Order** – Tom Holton
- II. **Meeting Minutes**
 - a. Vote to approve of meeting minutes from August 10, 2021. Marlen moved. Nick seconded.
Passed 4-0.
- III. **Treasurer's Report**
 - a. The Sept. 12 Coffman Open Houses netted \$31.74 in donations for about 8 adult visitors. The Venmo donations equated to \$17.36 less \$0.62 in service fees.
 - b. Vote to approve treasurer's report. Marlen moved. Amy seconded. Passed 4-0.
- IV. **Trustees** – Tom Holton
 - a. Review of existing trustee terms and expirations
 - i. Keyburn Grady's term expires on Dec. 31, 2022. Keyburn asked to step down from her role as trustee due to scheduling conflicts. However, Keyburn has offered to continue assisting with recruiting efforts and intern coordination.
 - ii. Marlen Mathias' term expires on Dec. 31, 2021. Marlen may be willing to complete the unfilled term of Keyburn Grady.
 - iii. Melinda Hardman resigned leaving a few months left of her term which expires Dec. 31, 2021.
 - b. Vote to elect Katie Guehl to fill Melinda Hardman's unfulfilled term. Amy Moved. Nick seconded.
Passed 4-0.
 - c. Discussion of trustee and officer nominations for the November 9 annual meeting. Perry Orange offered to serve as a trustee beginning in January 2022. There is an open trustee position. Final decisions for an election slate to be determined in October.
- V. **Annual Meeting** – Tom Holton
 - a. Set agenda items for the annual meeting
 - i. Vote to accept to Bylaws
 - ii. Vote to elect new Trustees
 - iii. Election of new Officers
 - iv. Tom Holton to provide a general update on Society accomplishments in 2021
 - v. Clayton Rose to provide a general overview of the Society's financials
 - vi. Gayle & Tom Holton to arrange for light refreshments (cookies/lemonade)
 - b. Notice of the Annual Meeting will go out via email to the entire membership list on Friday October 8 (providing a requisite 30-day notice)

- c. Amy Kramb and Nick Vesha to coordinate use of Zoom as an alternative means for members to join the annual meeting. Tom Holton confirmed that wi-fi is available in the meeting room.
- VI. **Bylaws Review and Vote** – Amy Kramb & Nick Vesha
- a. Discussion regarding amended bylaws. Amendment made to simplify the responsibility of the Secretary (Article 5.5)
 - b. Vote to approve amended bylaws for submission to Members for Annual Meeting vote. Marlen moved. Nick seconded. Passed 5-0.
- VII. **Updates from the President** – Tom Holton
- a. Historic Dublin Business Association “Historic Trails” Identification Project – The DBA owes the Society \$400 for use of photographs.
 - b. Dublin Life Articles for 2021-2022. Tom Holton and Marlen Mathias attended the magazines planning session and will generate ideas for Society submissions next year.
 - c. Dublin Spooktacular Event to be held Thursday October 14 from 4:00-8:00 and Friday October 15 from 1:00-5:00. The Society will open the barn and school house for tours during the Spooktacular event. Volunteers needed.
 - d. Coffman Family Tour of the Coffman House on September 17 provided by Tom Holton
 - e. Possible Planning Meetings – The October 2021 Board meeting will be dedicated to discussion a membership policy for 2022.
- VIII. **Other**
- a. Collections Committee – Tom Holton
 - i. Katie Guehl is now the head of the Collections Committee. Katie met with Melinda Hardman to learn and transition the role.
 - b. Coffman Homestead Committee – Marlen Mathias/Tom Holton
 - i. City staff will be redoing the walking path from the City building (at the north) around the west side of the Coffman House to the south/front door.
 - ii. Muirfield Garden Club will be decorating on November 8 for the Christmas Open House
- IX. **Additional Comments/Open Discussion & Adjournment** –Tom Holton