



MINUTES
Dublin Historical Society Board Meeting
October 12, 2021

Meeting 6:30-8:00pm at Dublin Justice Center, Mayor's Court

Attendees: Board Members – Katie Guehl, Tom Holton, Amy Kramb, Marlen Mathias, Clayton Rose, Kevin Simmons, and Nick Vesha; City Liaison: Lisa Wilson Schoning; Guests – Mike Jewell, Kirsten Kunz, Virgil Mathias, John Witt

I. Call to Order

II. Brief Introductions of Board Officers/Trustees, Members, and Guests

- a. John Witt – AP Studies/Social Studies teacher at Dublin Scioto High School
- b. Kirsten Kunz – Realtor, long-time Dublin resident, potential new volunteer
- c. Mike Jewell – New Architecture Review Board Member, 2022 liaison/volunteer

III. General Business

a. Meeting Minutes

- i. Vote to approve of meeting minutes from September 14, 2021. Marlen moved. Clayton seconded. Motion passed.
- ii. Amy to post approved minutes to the Society website and Google Drive.

b. Treasurer's Report

- i. Vote to approve treasurer's report as provided by Clayton Rose. Amy moved. Nick seconded. Motion passed.

c. Vote to Fill Unexpired Trustee Position

- i. Vote to elect Marlen Mathias to replace Keyburn Grady's unfulfilled Trustee term which expires on 12/31/2022. Amy moved. Nick seconded. Motion passed.

d. Proposed Annual Meeting Slate of Officers & Trustees

- i. Review of proposed officer & trustee slate for November 9 Annual Meeting
 - 1. President: Clayton Rose
 - 2. Vice President: Nick Vesha
 - 3. Treasurer: Debbie Rogner (Clayton to speak with Debbie)
 - 4. Secretary: pending (proposed joint role)
 - 5. Trustees: Katie Guehl and Perry Orange (terms 1/1/2022-12/31/2024)
- ii. Vote to approve the recommended slate. Amy moved. Marlen seconded. Motion passed.
- iii. Amy to send Annual Meeting Reminder Email with the Proposed Slate to all Society contacts on November 3.

e. Annual Christmas Dinner

- i. Morgan House dinner pricing came to \$34.95 per person plus tax and gratuity which would bring the price to about \$50.
- ii. Board agreed to offer the dinner to attendees for \$40 per person and cover the difference from the Society budget. Tom and Clayton will look into asking for a Sponsor who may off-set the cost difference.
- iii. Clayton to create the dinner invitations which Amy will then email to all Society contacts.

f. Dec 2 Coffman Open House

- i. The City tree lighting has moved to the Coffman Pavilion, thus diverting people away from the Coffman Homestead.
- ii. The City agreed to supply lighting in the barnyard and additional signage to encourage people to visit the Coffman House.
- iii. Muirfield Garden Club will decorate the Coffman House on November 8. The Club is ordering new LED candles for the windows to replace the Society's aging, dim, electric candles. The Society will reimburse the Garden Club for the expense of the 12 new LED candles.
- iv. We need Board members/volunteers to staff the Nov. 2 open house (inside first floor tours and outside in the barn) from 4:00-7:00 pm. Please email Tom if you are available.
- v. Tom to investigate photo opportunities to increase attendance (e.g. additional props or decorations by the sleigh, holiday "characters", etc.)
- vi. John Witt to inquiry with Scioto High School students to recruit some carolers.
- vii. Katie Guehl to inquiry with Jerome High School choir students to recruit carolers.

IV. Membership Planning Session for 2022 Season

- a. What can the Society realistically offer to members during the 2022 season?
 - i. Lisa suggested enrolling the Society in Time Travelers, <http://timetravelers.mohistory.org>, which is a free, reciprocal historical society advertising arrangement.
 - ii. Walking Tours of Historic Dublin
 1. The Board agreed to offer at least 3 Historic Dublin Walking Tours in 2022, open to the general public on Saturday mornings possibly 10 am.
 2. The tours could begin in April so there is an opportunity to also attract school-age participants.

3. Ideally, the tours would cover different routes so that individuals could attend more than one tour.
 4. There would be a minimal fee (\$5 per person) as a suggested donation.
 - iii. The Board agreed to investigate creating a Historic Dublin Discount Card, working in conjunction with the Historic Dublin Business Association, where local companies could offer perks to Society members.
 - iv. The Board agreed to initiate a partnership with John Witt's Dublin Scioto AP History class to offer opportunities to engage students and advertise Dublin's history.
 1. The high school students could contribute articles for the Society's monthly newsletter. This allows them to interview Dublin "old-timers" or Society members, research Dublin's historic places/events/people, and share their efforts to promote history. The students would get their names as authors in a special "Student Contributors" section of the newsletter or even an entire Special Edition with all student articles.
 2. The high school students could attend the walking tours.
 3. The high school students could participate in a joint project with the Society at some point in the school year.
 4. The high school students may be able to assist in the inventory/cataloguing of Society archives.
 - b. What type of membership structure should the Society implement for the 2022 season?
 - i. The Society's minimum annual operating cost is about \$2,000, so the Society desires to earn enough in donations or fees to cover basic expenses.
 - ii. Ideally, the Society would like to earn additional money so the Society can make its archival collections more accessible to the public (this involves continuing to catalogue the collections, scan documents/photos for online access, etc.).
 - iii. The Board agreed to waive membership dues for 2022 and again rely on donations which in 2021 proved higher than our typical membership fees collected.
 - iv. The Society will continue to request a \$5 per adult donation for Coffman House tours and charge for walking tours. Payment via Venmo has increased the amount of donations received in 2021.
 - c. What are the next steps?

- i. Amy will work with Clayton and Tom to draft a membership letter explaining the decision to waive dues and request donations for 2022. Amy will then email this letter to the Society contact list prior to December 2021.
- ii. Amy to look into registering the Society with Time Travelers.
- iii. Katie to contact Historic Dublin businesses to see who may be interested in participating and offering some type of discount to Society members. If there is enough participation, Katie will investigate getting discount cards printed or made available digitally. Then, the Society can offer the discount card to donors.
- iv. Marlen and Clay to work on identifying Walking Tour guides, routes, and potential dates/times for 2022. Once determined these dates will be posted on the Society website as Events which people can then sign up for using our online “Tour Reservation” form. Amy can add the dates to the Society website.
- v. John Witt to investigate student interest in contributing articles to the Society newsletters. John can coordinate with Amy regarding the newsletter.
- vi. *John Witt to coordinate with Collections Committee (Katie Guehl) and Tom Holton about potential archival assistance provided by students.*
- vii. John Witt to consider a joint Society-student project idea for 2022.

V. **Adjournment** – Thank you to all participants for a very productive meeting!