



MINUTES
Dublin Historical Society Board Meeting
January 25, 2022

Meeting 6:30-8:00pm at Dublin Justice Center, Mayor's Court

Attendees: Board Members – Katie Guehl, Marlen Mathias, Clayton Rose; City Liaison – Lisa Wilson Schoning; Other – Tom Holton, Mike Jewell, Kirsten Kunz, Dylan Kunz, Amy Kramb

I. Call to Order

II. Old Business

- a. Meeting Minutes – Vote to formally approve of meeting minutes from October 2021 and November 2021. Marlen moved. Katie seconded. Motion passed.
- b. Treasurer's Report – Vote to approve year-end 2021 treasurer's report as provided by Clayton Rose. Marlen moved. Katie seconded. Motion passed.
- c. Cellular Phone – Clay is working with Gayle Holton to finalize the transfer of the Society phone number to a new Society owned and managed cellular phone with Verizon.

III. Board Meeting Dates

- a. Board agreed to meet every other month in 2022, and add additional meetings as necessary (potentially before or after Coffman Open house hours)
- b. Meetings will continue to start at 6:30 pm and be held at the Dublin Justice Center
- c. Board meeting dates for 2022 include: **March 8, May 10, July 12, and Sept 13**
- d. An annual meeting will be held in November, date to be determined
- e. A holiday dinner will be held in December, date to be determined, and details to be managed by Lynn Rose.

IV. Open House and Walking Tour Dates

a. Coffman Homestead Open House Tour Dates for 2022

- i. Sunday **May 1, June 12, July 10, August 14, and September 11**
- ii. Time to remain 1:00 pm to 3:00 pm
- iii. Clay to inform City of Dublin & Visit Dublin of proposed dates for publishing in Healthy Dublin and on Visit Dublin website calendar
- iv. Amy to add dates to the Society's website
- v. Plan for the Coffman Barn to be open during the City of Dublin Spooktakular on **Oct 13 & 14, 2022**

b. Historic Dublin Walking Tour Dates for 2022

- i. **Saturday April 9** private tour for Leadership Dublin
- ii. April 21, potential private tour for ESL participants

- iii. **Saturday May 7**, 10am public tour
- iv. **Friday June 10**, Happy Hour, 5pm public tour to coincide with DORA boundaries within historic Dublin
- v. **Saturday June 18**, 10am public tour
- vi. Clay to inform City of Dublin, HDBA & Visit Dublin of proposed public tour dates for publishing in Healthy Dublin and on HDBA & Visit Dublin website calendars
- vii. Amy to add dates to the Society's website

V. **Committees**

a. **Preservation and Documentation (Including Collections)**

- i. Chair – Katie Guehl
- ii. Members – Tom Holton, Nick Vesha, Mike Jewell (plus volunteers as needed)

b. **Community Outreach and Education (Including Tours and Membership)**

- i. Co-Chairs – Perry Orange & Kevin Simmons
- ii. Members – Kirsten Kunz, Dylan Kunz (plus others as needed)
- iii. Potential Topics/Areas of Concern
 - 1. Tours (Walking & Driving)
 - 2. Membership
 - 3. Interaction with Dublin City Schools
 - 4. Special Events – e.g. Spooktakular, Tree Lighting
 - 5. Monitoring other historical societies and places of interest for ideas

c. **Coffman Homestead Oversight**

- i. Chair – Marlen Mathias
- ii. Members – Tom Holton, Clay Rose (plus volunteers as needed)
- iii. Potential Topics/Areas of Concern
 - 1. Caretaking of the Coffman Homestead (e.g. cleaning, set-up for open houses, etc.)
 - 2. Liaison with the City of Dublin Facilities staff (e.g. coordinate lighting, sidewalk maintenance, etc.)

d. **Architecture Review Board Liaison** – Mike Jewell will serve as the Society's liaison to ARB, providing updates as necessary to Clay and the Board.

e. **Board Vote** – Marlen moved to create the above noted committees with assigned Chairs and Members. Katie seconded. Motion passed.

VI. **Other Topics**

- a. Newsletter – Amy plans to issue a February newsletter to publish decided upon open house and walking tour dates. Dylan to provide an article highlighting the Depps and

- Underground Railroad fir African American History Month. Katie to reach out to John Witt for additional articles for February or potential March edition.
- b. Cabin Re-Construction & Furnishing – Katie met with representatives of the Dublin Arts Council to move forward with establishing goals and timelines associated with furnishing the cabin being rebuilt on the Arts Council property in 2022.
 - c. LEEDs Program – For two hours on Wed. June 22 and Wed. July 20, Tom Holton will host City of Dublin day-camp kids and staff at the Coffman Homestead where the kids will help the Society with chores/maintenance.
 - d. Bylaws – The Bylaws approved in November 2021 still need officially signed for final approval by the Society Trustees. These Bylaws can then be posted to the Society website.

VII. **Adjournment**