



## Dublin Historical Society Board Meeting Agenda/Minutes

Date: Sep 12, 2023

Time and Place: Dublin Justice Center

Attendees: Board Members- Clay Rose (President), Nicholas Vesha (Vice President), Katie Guehl (secretary) Tom Holton (former President), Amy Kramb (City Council and former President), Mike Jewell joined virtually, (ARB Liaison), Virgil Mathias (Trustee), Lisa Wilson-Schoning (City Liaison), Jeff Zimmerman volunteer, Kevin Simmons (trustee)

### I. Call to Order – Clay Rose

### II. Meeting Minutes

- a. Vote to approve of meeting minutes from: July minutes approved.

### III. Acting Treasurer's Report

- a. Vote to approve treasurer's report: report approved
- B. affirm spending authorization for University Products-amount of \$72. 25 confirmed on account from Aug. 3rd.
- C. spending reimbursement: Dublin Chamber of Commerce \$150 spent to reimburse Virgil Mathias. Check cut.

### IV. Updates on activities

- A. Tour requests and ideas-Gina Cornwell Wright Elem. Friday, Nov. 3rd 10-1:30 4 volunteers needed-Tom, Clay, Amy, and Katie, Marlen volunteered. Checking on availability of Perry and Carol. Tours will include all 5 grade 3 classes and feature both the Coffman House and a tour downtown. **Katie** will plan a schedule and reach out to docents.
- B. DCS Dodgeball Tournament fundraiser: beneficiary process being changed. Our request has been noted with the district. **Katie** will follow up in January.
- C. November 4th Dublin History Day update: Clay, Amy, Katie, Tom, interested, John Leppert, Dick and Marilyn Tremeer. Megan from CML reported that the social media information is not ready yet. The Hilliard History Day media is out and it is on Sept. 23rd. Tom Holton will attend and report back. **Next meeting with Megan is at 4:00 on Friday, Sept. 29th at the Dublin Library.**
- D. Intern Abby Adair-newsletter content-who from and how often: bimonthly newsletter: **Clay, Tom, Jeffrey, Mike, Nick, and Katie assigned a [SMALL writing topic due by Sept. 30th](#) and will fill out blue linked "homework" doc** for what we can add for the news email monthly Abby monthly. **Katie** will pass the small stories on to Abby.
- E. Scheduled Presentations (Clay & Tom)
  - 9/28/23 - City of Dublin Sr. Management retreat - walking tour & Volunteerism talk  
Clay and Tom will be managing tours
  - 9/29/23 - Dublin A.M. Rotary - History of Volunteerism talk: Clay and Tom
- F. Dublin Life articles - Clay: Magazine needs some topics for stories. They want regular content for their magazine. They will follow up with **Clay** soon. Possible topics: Leatherlips, History of the Schools, happenings with the society.
- G. 35-39 S High - Discussion on occupying the entire space or a shared tenant - Mike/Virgil-the consensus of the board was a shared occupancy. **Board members will**

search for possible subletters who have small retail.

V. Collections Committee (Katie)

- a. Mary Karrer Art Collection: Vicki Frost-Three pieces of signed children's books prints: we gave suggestions on where the collection could go. At this point, we are a later resort if no other place will accept the collection.
- b. [OHRAB Grant Interim Report](#) Submitted Aug 31, 2023
- c. Final decisions soon on spending the last \$4,000 of grant monies: furniture will be purchased by December 2023. ULine for supplies-request catalog done in case vendors do not give competitive bids.

VI. Architectural Review Board (Mike): 36/38 40 north high- historic wall issues: the mason that will redo the wall was not at the meeting to field questions. The board has given a deadline. Tom stopped by and the wall has nothing holding it up on one side and has been just eroded away. As they took away limestone, there is nothing substantial there. It will take a lot to rebuild it. The south east corner is the biggest issue.

VII. Nomination of Trustees & Officers for 2024: We need President, VP, secretary, treasurer and then as many trustees as needed. **Nominations for a new President needed by Friday, October 13th.** Clay would prefer not to be president in 2024, and resume his former role as treasurer and tour guide.

VIII. Annual meeting plan: The rec center is again chosen as the venue. **Clay**-The talle needs to be booked. Nov. 14th Tuesday is the proposed date. Clay's wife Lynn will again plan the annual meeting. We need to confirm whether **Mike** is a current board member. **Clay**-We need to check the current trustees and terms before the next meeting! We need to do a Google training for members and confirm Google Drive access.

IX. Mission statement-Mike Jewell voted on: the new mission statement is board approved.

X. Business Plan/Museum-Mike and Virgil:

Please see Virgil for a copy of the business plan which includes a plan to obtain a space for archives and museum in downtown Dublin. Possible location in documents below:

[35-39 S. High Street Floor plan dimensions](#)

[35-39 S. High Floor Plan photo](#)

Possible partnership with Extravagifts, Barnstead, Finn and Roe, HaPenny.Stump-someplace that has 8-5 hours and would include Dublin merchandise.. Conversations needed with Economic Development Staff from the City of Dublin and the Chamber of Commerce. We can sublet to another entity to share rent costs and space. A retail shop will be sought after by members.

XI. [Bed Tax Grant](#) Submission-Katie by Sept. 14th

XII. Rebranding (logo) 50th Anniversary: **this topic postponed until Oct. meeting. A formal introduction of Jeffrey Zimmerman at that time is needed.**

XIII. Credit Card payments (membership databse managment): **Clay** will meet with Heartland Bank to set up a credit card for the membership drive.

XIV. Brochure (need to update as soon as possible, front cover, Perry's feedback needed on volunteer section, membership application page-**Mike and Virgil** will speak with Gail upon Mike's return and get credit card access set up with Clay.

XV. Membership Cards (QR code, link to website)-**this topic needs discussion in Oct.**

XVI. . Adjournment: 8:25 PM

XVII. . Next meeting: Board Meeting October 10th, 6:30 PM Dublin Judicial Center

Annual Meeting: Tuesday, November 14th, 2023 Dublin Rec Center- time: TBD