



## Dublin Historical Society Board Meeting Minutes

Date: January 9, 2024

Time and Place: Dublin Justice

Center

Attendees: Board Members - Mike Jewell (President), Nicholas Vesha (Vice President), Clay Rose (Treasurer) Katie Guehl (secretary) Perry Orange (Trustee), Virgil Mathias (Trustee), Tom Holton (former President), Lisa Wilson-Schoning (City Liaison), Amy Kramb, former trustee/city liaison, Kevin Simmons, trustee

Attendees for 8:20 Board session: Mike Jewell (President), Clay Rose (Treasurer) Katie Guehl (secretary) Perry Orange (Trustee), Virgil Mathias (Trustee), Tom Holton (former President), Karen Gilmor, guest, John Leppert, member

### 6:30-8:15 Subcommittee Presentation and Meet and Greet

- Allow time for introductions
- Present about Subcommittee Leaders and tasks
- Divide into subcommittee groups and allow for conversation and contact information exchange
- Adjournment of Volunteer Meeting

### Board Meeting Minutes

- I. Call to Order 8:20 PM
- II. Meeting Minutes:
  - a. Vote to approve of meeting minutes from: November: approved
- III. Acting Treasurer's Report
  - a. Vote to approve treasurer's report:
  - b. Reimburse Virgil for stamp contributions from Dublin History Day Event: owed \$77.97 [Virgil's Stamp Receipt](#)
  - c. Performance Columbus Monies coming soon
  - d. Crawford Hoying money in the bank
- IV. 2024 Operating Budget:
  - a. Rent payment can be reimbursed through City
  - b. Separate utilities for 35 S. High and 39 S. High
- V. Membership

- a. What qualifies someone to become a 'Life Member'
- b. We have several on our membership list-discussion of a membership drive renewal for current members
- c. Virgil updates-Karen Gilmor brought in to help with fundraising efforts and making connections with local businesses and community members/organizations
- d. Mailing (first round \$125) second round out to newsletter recipients coming soon
- e. Thank you's for donors and sponsors are being worked on
- f. Virgil needs contact information for new volunteers
- g. Goal is 100 or more new members
- h. Hilliard has a good model
- i. Karen proposes working with Virgil to organized businesses into categories and doing personal visits
- j. Katie is working with school students to research Historic Dublin Businesses and see about getting donors
- k. We need a renewal drive in 2024
- Programming 2024
  - Historic District Tour Dates (Clay) DORA Tours May 3, May 31, July 12, Sept. 9, Sept. 6
  - Coffman House Tour Dates (Tom) May 5, June 2, July 14, Aug. 11 (Sept. 8?)
- Official Museum Opening Date and Events
  - August 18th VIP Event (5:30pm to 8:00pm) (Friday)? Also 50th Anniversary Date
    - Serve heavy Hors D'oeuvres? (Cameron Mitchell-Virgil)
    - Invites? (City Council and City Manager) (City Organizations - Dublin Arts Council, Visit Dublin, HDBA) Others? Key Members?
  - October 19th General Public (OSU bye week) Times?
- Social Media and Website (update)
  - Contracted Services with MJ2: submitted a report to us-we will review in the future
  - An old website still exists and it is on autopay renewed in June of 2023 yearly renewal. Possibly Leona Jones auto renewal. They gave us a good review and we have good followers. We need to work on our Facebook presence.
- Museum Updates
  - Lease
  - Signage: in process Fast Signs
  - Railing needs to be put in
  - Utilities
  - WiFi
  - Insurance: is being investigated
  - Building updates: Building is being painted. Carpet to be determined

- Front of building access for museum (back for ADA)
- Ramp needed/ADA Grant
- Security System-TBD
- Possession date (March 1st but occupancy after March 15th)
- Our co-inhabitants in 39 N. High are [Vernacular](#) - locations in Grandview, German Village, Worthington (Owners Kristopher and Chelsea Konieczo)
- Scanner-age and compatibility
- Keys to 35 S. High
- ROTO Museum Design Company at this point not volunteering. They were asking what kind of budget we have.
- Google Drive
  - All key documents need to be located here, and updated, moving forward
  - Please don't keep any critical DHS documents on your personal computers
  - Please label the drive clearly, and appropriately, and assign the appropriate individuals for access
  - Tom Holton has lots of photos that need to be moved. Ashleigh and Tom are working to transfer things. OCLC or MJ2 could be used for support. Bare bones metadata could be done. OCLC possible donor. Mike needs to follow up.
- Collections Committee (Katie)
  - EBT in Hilliard for last items?
  - Mary Karrer collection
  - Geese family donations
  - Reformatting donation forms: [Google Form Potential Donation Form](#) [Google Form Deed of Gift](#)
  - [Furniture Purchases and Possible Accessions](#)
- Architectural Review Board (Mike): Mike working on railing, landscaping has to be approved
- Open Discussion: Jim Thompson may be willing donate the Native People artifacts. Tom will contact Jim about what he has.
- Adjournment: 9:10
- Next meetings: February 13th Virtual Meeting @ 6:30 p.m. - (link to be sent out) and meet with the subcommittees in February.

March 12th Meeting at 35 S. High