MINUTES
Dublin Historical Society Board Meeting
January 25, 2022
Meeting 6:30-8:00pm at Dublin Justice Center, Mayor's Court

Attendees: Board Members – Katie Guehl, Marlen Mathias, Clayton Rose; City Liaison – Lisa Wilson Schoning; Other – Tom Holton, Mike Jewell, Kirsten Kunz, Dylan Kunz, Amy Kramb

I. **Call to Order**

II. **Old Business**

a. Meeting Minutes – Vote to formally approve of meeting minutes from October 2021 and November 2021. Marlen moved. Katie seconded. Motion passed.

b. Treasurer's Report – Vote to approve year-end 2021 treasurer's report as provided by Clayton Rose. Marlen moved. Katie seconded. Motion passed.

c. Cellular Phone – Clay is working with Gayle Holton to finalize the transfer of the Society phone number to a new Society owned and managed cellular phone with Verizon.

III. **Board Meeting Dates**

a. Board agreed to meet every other month in 2022, and add additional meetings as necessary (potentially before or after Coffman Open house hours)

b. Meetings will continue to start at 6:30 pm and be held at the Dublin Justice Center

c. Board meeting dates for 2022 include: **March 8, May 10, July 12, and Sept 13**

d. An annual meeting will be held in November, date to be determined

e. A holiday dinner will be held in December, date to be determined, and details to be managed by Lynn Rose.

IV. **Open House and Walking Tour Dates**

a. **Coffman Homestead Open House Tour Dates for 2022**

i. Sunday **May 1, June 12, July 10, August 14, and September 11**

ii. Time to remain 1:00 pm to 3:00 pm

iii. Clay to inform City of Dublin & Visit Dublin of proposed dates for publishing in Healthy Dublin and on Visit Dublin website calendar

iv. Amy to add dates to the Society's website

v. Plan for the Coffman Barn to be open during the City of Dublin Spooktakular on **Oct 13 & 14, 2022**

b. **Historic Dublin Walking Tour Dates for 2022**

i. **Saturday April 9** private tour for Leadership Dublin

ii. April 21, potential private tour for ESL participants

iii. **Saturday May 7**, 10am public tour
iv. **Friday June 10**, Happy Hour, 5pm public tour to coincide with DORA boundaries within historic Dublin
v. **Saturday June 18**, 10am public tour
vi. Clay to inform City of Dublin, HDBA & Visit Dublin of proposed public tour dates for publishing in Healthy Dublin and on HDBA & Visit Dublin website calendars
vii. Amy to add dates to the Society's website

V. **Committees**

a. **Preservation and Documentation (Including Collections)**
   i. Chair – Katie Guehl
   ii. Members – Tom Holton, Nick Vesha, Mike Jewell (plus volunteers as needed)

b. **Community Outreach and Education (Including Tours and Membership)**
   i. Co-Chairs – Perry Orange & Kevin Simmons
   ii. Members – Kirsten Kunz, Dylan Kunz (plus others as needed)
   iii. Potential Topics/Areas of Concern
      1. Tours (Walking & Driving)
      2. Membership
      3. Interaction with Dublin City Schools
      4. Special Events – e.g. Spooktakular, Tree Lighting
      5. Monitoring other historical societies and places of interest for ideas

c. **Coffman Homestead Oversight**
   i. Chair – Marlen Mathias
   ii. Members – Tom Holton, Clay Rose (plus volunteers as needed)
   iii. Potential Topics/Areas of Concern
      1. Caretaking of the Coffman Homestead (e.g. cleaning, set-up for open houses, etc.)
      2. Liaison with the City of Dublin Facilities staff (e.g. coordinate lighting, sidewalk maintenance, etc.)

d. **Architecture Review Board Liaison** – Mike Jewell will serve as the Society's liaison to ARB, providing updates as necessary to Clay and the Board.

e. **Board Vote** – Marlen moved to create the above noted committees with assigned Chairs and Members. Katie seconded. Motion passed.

VI. **Other Topics**

a. Newsletter – Amy plans to issue a February newsletter to publish decided upon open house and walking tour dates. Dylan to provide an article highlighting the Depps and

Underground Railroad fir African American History Month. Katie to reach out to John Witt for additional articles for February or potential March edition.

b. Cabin Re-Construction & Furnishing – Katie met with representatives of the Dublin Arts Council to move forward with establishing goals and timelines associated with furnishing the cabin being rebuilt on the Arts Council property in 2022.
c. LEEDs Program – For two hours on Wed. June 22 and Wed. July 20, Tom Holton will host City of Dublin day-camp kids and staff at the Coffman Homestead where the kids will help the Society with chores/maintenance.
d. Bylaws – The Bylaws approved in November 2021 still need officially signed for final approval by the Society Trustees. These Bylaws can then be posted to the Society website.

VII. **Adjournment**

Dublin Historical Society Board Meeting Minutes
March 8, 2022
Meeting 6:30 pm at Dublin Justice Center, Mayor's Court

Attendees : Board Members - Clay Rose, Nick Vesha, Katie Guehl, Perry Orange
Other – Tom Holton, Mike Jewell

I. **Call to Order** – 6:30

II. **Meeting Minutes**

a. Vote to approve meeting minutes from January 25, 2022-Motion by Nick Vesha, 2nd Katie Passed

III. **Treasurer's Report**

a. Vote to approve treasurer's report – Motion Nick Vesha, 2nd Perry Orange Passed

IV. **Updates from the President (past and present)** – Clay Rose & Tom Holton

a. Historic Dublin Business Association "Historic Trek" – Tom & Clay attended kickoff Jan 20.

b. North Riverview Street properties – Tom & Clay toured properties on North Riverview with Dublin City staff members and others on March 8. Tom (Dublin committee appointee) will keep board up to date on process and progress of revitalization.

c. Dublin Chamber Historical Plaque – Reviewed most recent draft of plaque for 129 S High

d. Coffman Homestead Tours coordinated with Dublin (LEED) – Clay & Tom scheduled to meet with Jennifer Vosters and Stacie Neilan (City Staff) March 21 to discuss schedule and details.

e. Perry Orange participating in Ferris Wright Park Heritage Interpreters

V. **Collections Committee** – Katie Guehl

Katie provided a detailed presentation on progress with her student fueled project to transform the Davis Cabin and Spring House into a destination for school field trips. Included in her report were a list of prospective donations to fill the cabin with period furniture, tools, and household items. Field trips scheduled for early May. Motion by Nick Vesha, 2nd by Perry to provide for a $200 allowance to acquire items needed to finish the work.

VI. **Additional Comments/Open Discussion & Adjournment** – Clay - Deferred to future meeting

a. John Witt request for student opportunities

b. Membership/Volunteers

c. Administrative matters

Meeting adjourned 8:00 P.M.

MINUTES
Dublin Historical Society Board Meeting
May 10, 2022
Meeting 6:30 pm at Dublin Justice Center, Mayor's Court
WebEx on-line option also available

Attendees: Board Members – Katie Guehl, Marlen Mathias, Perry Orange, Clayton Rose, Kevin Simmons, Nick Vesha (online); Others – Lisa Wilson (City of Dublin Liaison), Tom Holton (Past President), Mike Jewell (ARB Liaison) Amy Kramb (online), Virgil Mathias

I. **Call to Order** – Clay Rose

II. **Meeting Minutes**
   a. No corrections noted. Voted to approve of meeting minutes from March 8, 2022. Nick Vesha motioned. Perry Orange seconded. Passed.

III. **Acting Treasurer's Report**
   a. Clarified that E-Hive is a product of Vernon Systems.
   b. Clayton Rose provided the attached amended report. Voted to approve treasurer's report as amended. Marlen Mathias moved. Kevin Simmons seconded. Passed.

IV. **Updates from the President (past and present)** – Clay Rose & Tom Holton
   a. **First 2022 Coffman Homestead Open House** – Successful event. Steady stream of visitors in the house. Fewer visitors than desired, but typical for the first open house of the year. No donations received. Next open house is June 12. Docents will ensure donation signs and Venmo QR codes are visible and easily accessible in the house and barn.
   b. **Society Cell Phone** – Phone acquired and is functional.
   c. **Tour Headsets** – Additional set of headphones purchased for walking tours and van tours. Purchase price $2500. Now have 30 receivers. Nick Vesha motioned to approve the funds. Perry Orange seconded. Passed.
   d. **Davis Cabin Open House** – Furnishings complete. A rope bed downstairs, a rope bed upstairs, and a loom will remain in the cabin. Smaller items used for the open house have been stored in the adjacent springhouse. Katie Guehl is completing paperwork with photographs documenting all the furnishings to ensure a complete record of what is stored in the cabin and springhouse. Katie Guehl to also completing necessary forms for gifts and items being officially acquired as part of the Society collections. The first open house days at the cabin were a huge success with both students and park visitors that noticed the activities. $130 in donations received for Honor Flight. Society plans to open the Davis Cabin the morning of July 4th (perhaps 9-11am) to attract visitors waiting for the parade. Katie Guehl to coordinate logistics with Clay Rose. Marlen Mathias volunteered herself for the July 4th open house.
   e. **May 19 Volunteer Day** – 6 employees from IGS will work with Tom Holton and Perry Orange at the Coffman Homestead from 9am-3pm.
   f. **Display case at DCRC** – Tom Holton working with City staff over the next week to swap out items in the display case by the senior activities rooms at the recreation center.

g. **Walking Tours** – Website and Visit Dublin advertise the scheduled walking tours for June 10, 5pm., and June 18, 10am. Attendees are asked to register via the info@dublinohiohistory.org email address. Amy Kramb to forward any RSVPs to Perry Orange who will keep track of the walking tour attendees.

h. **DHS/LEED tours** – Tom Holton and Clayton Rose coordinating with the senior group for a June or July walking and/or driving tour of historic Dublin sites.

i. **Cemetery Project** – On Saturday May 7 from about 9am-11am (maybe noon), Tom Holton will join City of Dublin staff and some volunteers to test a new headstone restoration/cleaning project in the Dublin Cemetery.

j. **Summer Intern** – Keyburn Grady's Dublin City Schools' summer intern will be available to the Society in a limited capacity.

V. **Collections Committee** – Katie Guehl working to complete necessary paperwork for Davis Cabin items. The committee will need to meet and vote on what items to accept into the Society's collections and what items will remain property of Dublin City Schools or another entity.

VI. **Society "Position" on the Historic District –** Tom Holton provided an update regarding recent discussions with Jane Fox regarding the vision of historic Dublin. Tom Holton will send to Society board members the recent Dublin Historic Task Force findings report, excerpts from the Cultural Assessment Report, and links to the City's Community Plan with the latest special area plan for the historic district.

VII. **Administrative Matters**

a. **Walking Tours** – Website updated. VisitDublin updated. Perry Orange collecting RSVPs.

b. **Newsletter** – Katie Guehl to send Amy Kramb photos from the Davis Cabin open house. Amy Kramb to issue a May newsletter.

c. Monitoring info@dublinohiohistory.org emails – Presently, Amy Kramb, Clayton Rose, and Tom Holton receive all emails send to the Society's general email address.

d. Monitoring cell phone calls – Presently, Clayton Rose has possession of the Society phone.

VIII. **Additional Comments/Open Discussion, Other**

a. Clayton Rose to add an Architectural Review Board (ARB) update to future agendas. Mike Jewell will provide the ARB updates as necessary.

b. Amy Kramb to draft May meeting minutes.

c. Next Walking Tour – Friday June 10, 5pm, departing from Visitors Center 9 S. High St., tour guides needed, email Clay Rose and Perry Orange

d. Next Coffman Open House – June 12, 1-3pm, docents needed, email Clay Rose and Tom Holton

e. Next meeting – July 12, 6:30 pm at the Justice Center

IX. **Adjournment**

Date	Deposits	Payments	Balance	Dues	Donations	Books/Photo	Tours	Other	Check Number	Dues & Subscriptions	Insurance	Homestead Supplies	Cell Phone	Christmas Open House	Davis Cabin Supplies	CC & Venmo Fees	Other	Notes
12/31/21			23,008.34															
3/2/22	7.16	-	23,015.50					7.16										Amazon Smiles
3/18/22	-	12.36	23,003.14						BankCard						12.36			Lowe's
3/24/22	-	15.18	22,987.96						BankCard						15.18			Lowe's
3/29/22	-	51.25	22,936.71						BankCard						51.25			Lowe's
4/4/22	-	23.69	22,913.02						BankCard						23.69			Lowe's
4/7/22	-	35.96	22,877.06						BankCard						35.96			Joann Fabrics
4/11/22	-	2,499.00	20,378.06						BankCard								2,499.00	Encore Data - Headsets
4/13/22	-	33.11	20,344.95						BankCard				33.11					Verizon
4/18/22	-	120.00	20,224.95						BankCard	120.00								Vernon Systems (Ehive)
4/18/22	-	75.00	20,149.95						BankCard						75.00			U Haul
4/18/22	-	1.20	20,148.75						BankCard	1.20								Vernon Systems (Ehive)
4/20/22	-	27.93	20,120.82						BankCard						27.93			Lowe's
4/21/22	-	91.44	20,029.38						BankCard						91.44			Historic Jamestown
4/25/22	-	(9.53)	20,038.91						BankCard						(9.53)			Lowe's (return)
4/25/22	-	136.65	19,902.26						BankCard						136.65			Lowe's
4/28/22	-	(34.98)	19,937.24						BankCard						(34.98)			Lowe's (return)
4/28/22	-	21.98	19,915.26						BankCard						21.98			Lowe's
5/6/22	-	103.75	19,811.51						1069			9.11	94.64					Clay Rose
				-	-	-	-	7.16		121.20	-	9.11	127.75	-	446.93	-	2,499.00	
	7.16	3,203.99						7.16									3,203.99	

Bank Balance	19,794.77		
Deposit in Transit	16.74	Venmo	
Checkbook Balance	19,811.51		

Beginning Balance	23,008.34
Income	7.16
Expenses	(3,203.99)
Balance 5/10/2022	19,811.51

MEETING MINUTES
Dublin Historical Society Board Meeting
September 13, 2022

Meeting 6:30 pm at Dublin Justice Center, Mayor's Court

Attendees: Clay Rose (President), Nick Vesha (Vice President), Katie Guehl (Trustee), Marlen Mathias (Trustee), Perry Orange (Trustee) Mike Jewell (ARB Liaison), Lisa Wilson-Schoning (City Liaison) Tom Holton (former President), Amy Kramb (Unofficial Secretary/former Vice President), Virgil Mathias (Guest)

I. **Call to Order** – Clay Rose

II. **Meeting Minutes**

a. Vote to approve of meeting minutes from July, 2022. Marlen moved. Perry seconded. Passed. Amy to post minutes to Society web site.

III. **Treasurer's Report**

a. Vote to approve treasurer's report. Marlen moved. Perry seconded. Passed.

IV. **Trustees** –

a. Review of existing trustee terms and expirations
    i. Marlen's term expires 12/31/2022
b. Selection of trustee nominations for the annual meeting
    i. For the November Annual meeting, the following names will be included on the ballot for new three-year terms starting 1/1/2023: Mike Jewell, Virgil Mathias, and Craig Price.

V. **Annual Meeting** – Clay Rose

a. Set agenda items for the annual meeting
    i. Vote to elect new Trustees
    ii. Election of new Officers
        - Proposed new officer slate: Clay Rose (President), Nick Vesha (Vice President), Katie Guehl (Secretary), Nick Vesha and/or Virgil Mathias (Treasurer)
    iii. Other
b. Annual Meeting and Holiday Dinner to be combined on Tuesday November 15, 2022 from 5:30-8:00pm.
c. Notice of the Annual Meeting / Dinner will go out via email to the entire membership list by October 15, 2022 to provide requisite 30-day notice
d. Location to be determined. Katie to check with Prince of Peace Church. If church is unavailable and/or alcohol and catered food is not permitted, then Clay will follow-up with the Golf Club of Dublin and/or the Dublin Recreation Center Tallis Room.
e. Lynn Rose to handle coordination of food for the dinner.

VI. **Updates**

a. North Riverview properties (Tom) – Meeting of the N. Riverview St. Advisory Committee scheduled for 9/14/2022. The advisory committee will hear a presentation from Community Space Development, the front runner of proposals received from Request for Proposals.

b. Wyandot tribal visit to Scioto Park July 26 (Clay) – Clay recorded a video of the presentation. Amy to post the video on the Society website.

c. LEED Tour and Dublin Seniors bus tours (Tom) – Tom and Clay had two groups (one of 8 people and one of 9 people) participate.

d. Walking Tours and update brochure for self-guided tour (Clay) – In July, Marlen and Carol Homon led three groups of middle-school age kids on tours of historic Dublin. The Society's August walking tours had low attendance.

b. Historic District Business Assoc. Founders Day – October 2 (Nick) – Founder's Day will be from noon to 6:00pm. The Society will be giving walking tours of the historic district on to-be-determined intervals. A sandwich board with tour times will be on display at the Darby Street lot. Amy will post notice of the tours on the Society web site. The Dublin Coronet Band will be playing.

e. Dublin Spooktackular Event – October 13 & 14 (Thursday 4-8) & (Friday 1-5, no school on Friday): Barn & Schoolhouse only. Expecting large crowds. Society volunteers will need to arrive at the barn early on Thursday to help reorganize the hands-on activities in a one-way path through the barn with plenty of space for eager children waiting for their turns.

VII. **Other**

a. City Council Update (Amy) –

i. Historic District Code: At Council's workshop on Aug. 29, Council advised staff to disregard the 2017 Historic Preservation Consultant report recommendations regarding contributing and non-contributing resources within the historic district. Instead, Council advised staff to rewrite the Historic District Zoning Code regarding demolition to place the higher burden for demolition on whether or not buildings were listed on the National Register of Historic Places (NRHP). Staff will also verify that all "important/significant" buildings are in fact listed on the NRHP. The current code remains effected until code changes go through the proper process and are ultimately adopted by Council.

ii. Louis Rings House: The Ohio History Marker has been installed at the Louis Rings House. The City Capital Improvements Program (CIP) includes funds for completing the exterior renovations at the Louis Rings house in 2023.

iii. Brown-Harris Cemetery: In Sept/October descendants and other stakeholders will finalize the language for markers and interpretive signage at the new cemetery.

b. Architecture Review Board Update (Mike) –

i. Tucci's: The applicant has preliminary approval for a permanent addition. A final application should be in front of ARB next month.

ii. Oscars: The latest concept plan is for a boutique style hotel.

iii. 143 S. Riverview Street: ARB again denied the demolition request.

c. Collections Committee Update (Tom) – Ashley Minor, former Society trustee, will assist Tom with Collections. Lisa to follow-up to ensure Ashley got her access badge.

d. Coffman Homestead Committee – Marlen Mathias/Tom Holton

i. Review/reflection of summer open houses: Good attendance in July. Perhaps next year, the Society should consider aligning the August open house with the Irish Festival to

attract more visitors. Extremely low attendance (only 4 people) on 9/11/22 which may be because of NFL open day and the Bengals and Browns both playing during the open house times.

ii. Christmas open house discussion: Tree Lighting is December 1. The City will be placing the tree in Riverside Crossing Park.

iii. Exterior Lighting: Tom to follow-up with the City's facility's staff to see if permanent exterior lighting for the Coffman House is included in the current 2022 budget, and if not, if money is allocated in the CIP or Operating Budget currently under Council consideration.

VIII. **Additional Comments/Open Discussion & Adjournment** –Tom Holton

a. Clay is working with John Witt to set up interviews between Mr. Witt's AP History students and older Dublin residents, like Catherine and Richard Loveland, to record Dublin history.

b. Lisa to investigate the Coffman House false alarms billed personally to Tom.

AGENDA
Dublin Historical Society Annual Meeting
November 13, 2022

Please watch the meeting recording by clicking on the link below.
Meeting 6:00 pm at Dublin Community Recreation Center, Talla 3

I. **Call to Order and Welcome** – Clay Rose

II. **Recognition of friends and members who passed away in the past year:** Memories of Dick Loveland who passed away 11/14/22 and discussion of all of his contributions to the society and family introductions

III. **Vote to Elect Trustees** – Clay Rose

a. Review of existing trustee terms and expirations:

b. Selection of trustee nominations for the annual meeting: New trustees Mike Jewell and Virgil Mathais proposed as new trustees: Marlen motion to approve, Nick second . Motion approved

c. Vote to Elect Officers for 2023

i. President – Clayton (Clay) Rose III
ii. Vice President – Nick Vesha
iii. Secretary – Katie Guehl
iv. Treasurer – Nick Vesha all officers approved for 2023

IV. **Updates & Accomplishments**

a. Transitioned cell phone to the Society
b. Acquired a second set of headphones for walking tours Lots of use this year!
c. The Davis log cabin on Shawan Falls Drive was furnished and open for 2 days in May and in the morning before the July 4 parade. Katie Guehl spoke of the opening of the cabin and the project. Thanks to members who donated and local societies who gave support. Special thanks to Sauder Village and Tracy Evans.
d. Updated and relocated artifacts in a display case at the Dublin Recreation Center Tom Holton worked to update artifacts including an antique homophone.
e. Volunteer Day – May 19 - 6 volunteers from IGS cleaned wainscoting at Coffman Homestead
f. June 14 presentation to Dublin Seniors on the construction & settlement of Coffman Homestead
g. Wyandot tribal visit to Scioto Park July 26 (Clay) Video on DHS website
h. 2 LEED Bus Tours and Dublin Seniors bus tours in August narrated by Tom & Clay tour went from O'Shaunessy to Hayden Run-2 hour tour
i. Led approximately 15 walking tours in old Dublin: Clay Rose and Tom Holton led many tours including class of 1972. Marlen and Carol also led some middle school groups.
b. DHS participated in the Historic District Business Assoc. Founders Day with a walking tour
j. Dublin Spooktacular Event – The Barn and Schoolhouse were open October 13 & 14. Approximately 500 visitors over the two days. Event brought many visitors into the barn over the two days with lots of exposure.

k. Monitored the redevelopment plans of the North Riverview properties. Tom Holton is a member of the City of Dublin committee. New historical marker

l. Trustee Mike Jewell sits on the Architectural Review Board for the Historic District

m. The trustees began discussions on how and where to establish a museum/headquarters in "Old" Dublin. This would be a HUGE undertaking, so we are moving cautiously. Trustee Virgil Mathias is leading the charge on this project. Moving cautiously to try to get a space.

n. Participated in the first "Founders Day" in downtown Dublin.

o. Tom Holton spoke on the walkway plan for around the Coffman House 2023 to be redone. A new handrail for the side entrance and a detachable handrail for the south entrance (for events) have been installed.

p. We received artifacts/gifts from some of members and friends of the Society including:

   i. Furniture for the Davis cabin from Ron & Anne Geese

   ii. Painting of the stone bridge in Dublin from Jeff Wright class of 1967 his father was given a painting of the old bridge and donated it to the society. Storage in the records room temporarily. Committee approval pending. Discussion on where this painting will go in the future is up for discussion.

   iii. New historical marker from the city along the Ohio Lewis-Rings Farmstead on a walking path by building that is used by the Golf Club of Dublin owned by the city. History of the farm is on the new marker.

   iv. The city also installed a monument in the cemetery east of Shier Rings Road An African American cemetery found in Dublin. The city worked with the Brown and Harris family descendants to plan fencing, and monument-23 burials-not sure of identities. Earliest grave around 1820. City is interested in researching the history of the people buried there. This backs up to the Ohio State medical facility. Walking path takes you back to the site. Should be done by November 2023.

   v. Scavenger Hunt of Dublin Historical Places Nick Vesha discussed how the scavenger hunt was used this year by Dublin Scioto High School students and how the society would like to expand its use in the future.

   vi. Ron Geese proposed some future goals for the society: A desire was raised to put a sign outside of the former Chamber of Commerce building. Another desire to see changes/clean up to the buildings 30/32 S. High which used to be a market. Two barns in Dublin owned by the city of Dublin were also mentioned as possible storage for the society.

V. **Additional Comments/Open Discussion & Adjournment**

Next trustees meeting: Tuesday, January 10th 6:30 PM