Dublin Historical Society Board Meeting Agenda
Date: January 25th, 2026
Time and Place: 4:00 p.m. Google Meet Due to Snowstorm

Invites: Board Members- Mike Jewell (President), Katie Cook (Vice President), Clay Rose (Treasurer), Perry Orange (trustee), Karen Gillmor (trustee), Rich Weber (trustee), Regina Miller (member), Carol Homon (member), Virgil and Marlen Mathais (member), Brad Sterner (member), Mark Stechschulte, Tom and Gayle Holton (members), Kari Parsons (member), absent: Sharon Adamek (trustee).John Leppert (trustee),

I. Call to Order –

II. Meeting Minutes

a. Vote to approve the meeting minutes from: Annual Meeting 11/9/2025: minutes approved

III. Treasurer's Report DHS Treasurers Report 20260125: please see Clay's detailed document for details. We started this year in good financial standings.

A. Vote to approve report: motion passed.

B. 2026 Budget approval

IV. Committee Reports:

a. **Museum Operations: (Perry)** Attendance for 2025: 3,125 guests, 2026 is 49 visitors so far. 5,352 people since opening. Perry is working to create average attendance per hour for 2026. 43 states and 24 countries.
b. Security Information : Perry suggests after research, we keep our current security system and just add a bit to what currently exists. Perry suggests a few trustees support Mike if they are able with monitoring. Regina suggests "Ting" which can detect possible electrical issues for residential customers. Perry wants to explore this free option. Mike suggests we connect with Vernacular to see what their security plans are.
c. **Conference Room Utilization: (Katie)**
    1. Slower time-Another post needed in social media for graduation parties. Sharon and Katie need to work on some small posts.
d. **Fundraising (Mike/Mary Jo/Anne)**
    1. Dan Sullivan (Memorial Tournament Leadership) committed between $3,000 to $4,000 to the exhibit. Future fundraising ideas are being created.
e. **Communications: (Sharon/Mike)**
    1. Social Media update: Sharon not in attendance.
    2. DDSA: They are seeking a new marketing director.
    3. 'Second Sunday Speaker Series': the schedule is set. All programs are posted on our website. All of these events will be at the library.
f. **Volunteers: (Mike)**
    1. SignUpGenius App: we will continue to use this app for volunteers to sign up for all events. All Coffman House and School visits will take volunteers through this app.
    2. Individuals interesting in becoming a volunteer must register via our

website

f. **School Programing: (Carol/Katie)**

1. Depp “winter” program-March 24, 25, or 26th?
2. John Leppert Native Peoples Presentations
3. April 14th Davis Cabin Programming-volunteers needed!
4. Spring School Visits-emails need to be sent-Chapman Coffman House visit, Deer Run Museum and Walking Tour, Indian Run-classes on Fridays with tour?
5. Volunteers needed for Spring Programs on below dates: Thurs. April 30th, and Fri. May 1, Thurs. May 7th, Friday, May 8th, Thurs. May 14th & Friday May 15th
6. Sign up Genius for dates

g. **Coffman Homestead: (Rich/Carol/Gina)**

1. Dates for the 2026 ‘Coffman Homestead Open House’

   Sunday’s (May 17th, June 21st, July 19th, August 16th, September 20th, and October 18th) from 1:00 p.m. to 3:00 p.m. Adding fall dates this season and looking for multiple sets of volunteers. Total volunteer numbers for each date need to be given to Mike so he can create the templates in Sign Up Genius.

h. Exhibit Committee: (Tom/Gina/Gayle/Clay/John/Mike)

1. Next meeting is 1/23/2026
2. Still working with the Memorial Tournament team to finalize the exhibit layout. The second floor room will contain a Memorial Tournament exhibit. The exhibit will contain information on how the tournament evolved and feature Barbara Nicholas and her charity work. Putting artificial turf on the floor would make for a fun exhibit.

I. America 250: (John/Mike)

1. Incorporated several topics in the SSSS (Second Sunday Speaker Series) throughout this year as partnership with the City of Dublin and as support of the America 250 efforts.
2. Working with Dublin to identify any revolutionary soldiers in the Dublin area. Tom Holton has been doing research also and looking into a display for the 9 revolutionary war veterans. Location TBD.

j. Collections/Archives Committee: (Ashleigh/Kari)

1. ‘ArchiveSpace’ now up and running: special thanks to Karen for her donations. New furniture, and archival work is going very smoothly with better use of materials. A focus group with a few members is being formed to have a few people go and do family research at the beginning of February to see how the new Archive Space system will work for archival research. Items have been transferred from EHive to Archive Space-our new software. A celebration of all of the hard work needs to be planned and recognition given for the hours of volunteer work-especially for Ashleigh who has worked for the society for 11 years now behind the scenes. Tom visited the Johnny Appleseed museum to see about their archival space to see how it compares to our space. The archivists discuss some books and items that may need to be deassessioned. Katie asks that some books can be deassessioned for use in classrooms, Davis Cabin, or for general programming and thanks the committee for recent school books that were given to her classroom. They have been put to use with students who have enjoyed using them in lessons.

VI. ARB Updates (Mark): A new bike path from Tante to Wyandotte Woods will be put in and expanded north. The stone walls will also receive work.

CoHatch signed final papers and north riverview should start to transform. The city is working to improve the most unsightly properties. The telephone poles in the downtown are all down now as well.

VII. New Business

1. Dates for the 2026 ‘Historic Dublin Walking Tours’

a. Friday’s (May 15th, June 19th, July 10th, August 21st, and September 18th) Starting at 5:30 p.m..

2. Any events we would like the Dublin Cornet Band this year? Coffman Homestead October? Asking the band to play in the backyard to correspond with some weekends at the museum is a suggestion.

3. Board meeting date/time change: a survey has been sent to trustees. Meeting dates and times will be reviewed by officers and new suggested days set for the February meeting.

4. Status of secretary recruitment: we currently have 3 people who are helping with secretary tasks and have not filled the role of secretary with one person. Using the talents of many seems to be helping for now.

5. Bylaws review: Mike, Katie, and Clay reviewed the bylaws and have not noted a need for any revisions at this time.

6. Long term goals are set for up through 2027 and are in the drive. Anyone who would like a copy, please reach out to the officers.

7. Coffman House reworking plan: Painting needs to be done in the front bedroom and back two bedrooms. Plaster repair was done in those rooms and painting needs to be done. New floor lamps will be added to improve lighting especially for evening events. Karen’s donations have helped to support this work. Plans to replace curtains, and shades that need replacing are occurring. The stanchions will also be replaced. New blackout shades are also needed. A few more hat forms and dress forms will also be needed. Kitchen storage is also being reworked. Door work is also needed.

7. Rich asks about his brother who has some possible donations. Tom advises him to reach out to meet.

VIII. Adjournment: 5:40

IX. Next meeting: Next meeting is: February 22nd, at 4:00 p.m. @ 35 S. High Street, Dublin History Museum **(this meeting date and time could be changed/updated)**

Dublin Historical Society Board Meeting Agenda
Date: February 22, 2026
Time and Place: 4:00 p.m. (Virtual via Google Meet)

Invitees: Board Members - Mike Jewell (President), Katie Cook (Vice President), Perry Orange (Trustee), Karen Gillmor (trustee), John Leppert (trustee), Rich Weber (Trustee), Kari Parsons, (member), Virgil Mathias (member), Tom Holton (member),
Absent: Sharon Adamek (trustee), Clay Rose (Treasurer)

I. Call to Order

II. Meeting Minutes

a. Vote to approve the meeting minutes from: January 25th (virtual meeting)

III. Treasurer's Report

a. Year to date Check register: Improvements on the Coffman House included. New memberships have recently been processed. Formal report in March.

IV. Committee Reports:

a. **Museum Operations: (Perry)**
   1. Updates: Attendance and the impact from severe weather (very cold and snow): Perry reports that January 2026 had 53 guests. January 2025 116 people. February 93 guests. Gayle created posterboards for the Speaker Series. Valentine's Day was very popular for visitors. We will continue to collect data to adjust for future months.
   2. Perry talked to the city about background checks for volunteers. The city will also advise Perry about volunteer onboarding/management software.
   3. Perry noticed the Ring Camera was unplugged for some reason.

b. **Conference Room Utilization: (Katie)**

   1. Online form for rentals payment portion: Clay/Andrew may need to fix the button. Katie will talk with Clay about looking into this.

   2. March 16th event opening 4:15 (for 4:30 rental) coverage: John Leppert will cover opening that date.

   3. We did budget for MJ2 to help us with rentals on the website for 2026.

c. **Fundraising (Mike/Mary Jo/Anne)**
   1. Nothing new to report. Mary Jo and Anne will be returning from their Winter break and we'll reconvene at the time.

d. **Communications: (Sharon/Mike)**
   1. Social Media: Sharon is not able to join us. She will update us in March.
   1. 'Second Sunday Speaker Series'-35-40 people so far for Mark's program. The sandwich board has been left out to advertise.

e. **Volunteers: (Mike)**
   1. SignUpGenius - Many new sign-up opportunities sent out
   2. Recent onboarding of two new volunteers in February
   3. Many new opportunities for volunteerism-window cleaning at the Coffman House

f. **School Programing: (Carol/Katie)**

1. Depp “winter” program-March 25, March 26-Katie will reach out to Depp about the preference of doing two days (2 classes per day) versus combining classes for one day.
2. John Leppert Native Peoples Presentations provided to Wright Elementary in early March.
3. April 14th Davis Cabin Programming-volunteers needed! Please sign up in Sign Up Genius
4. Spring School Visits-emails need to be sent-Chapman Coffman House visit, Deer Run Museum and Walking Tour, Indian Run-classes on Fridays with tour.
5. Volunteers needed for Spring Programs on below dates: Thurs. April 30th, and Fri. May 1, Thurs. May 7th, Friday, May 8th, Thurs. May 14th & Friday May 15th

g. **Coffman Homestead: (Rich/Carol/Gina)**

1. Opening on the third Sunday of the month. Ice cream and pioneer games for all events, and individual servings on ice cream. March committee meeting to finalize all dates. Proposed dates below and people who are leading them below. (Third Sundays)
2. May 17th first event. Flowers for the first event. Rich leading.
3. June 21rst 1862 flags will be made (34 star flags) Father’s Day? Gina leading.
4. July 19th the Cornet Band-Carol H. leading.
5. Aug. 21rst Farm Chores- Steve/Paula leading.
6. Sept. 20th Apples theme-Marlen leading.
7. October 18th Pony rides-Carol H. leading
8. Request for window cleaning and some other general cleaning on February 27th from 10:00 a.m. to 12:00 p.m. SignUpGenius request sent out for 4 volunteers.
9. Dressing up the Coffman House a bit. Painting has been completed. Ceilings repainted over staining. Back two rooms repainted, ceiling and walls from patch job. New shades and curtains coming for the 2nd floor. Resetting the rooms will happen Feb. 27th. Floor lamps will help to light the upstairs. Painting the east covered porch ceiling and floor will happen when spring comes. Doors need weather stripped. The screen doors will be hung this spring. Perry asks about window replacement. The city is in charge of the windows. We are unsure about lead paint on the windows. This is a good year to work with the city on the windows for future repairs/replacement.
10. Special thanks to Karen Gillmor for her donations that have made the renovations possible.
11. Each open house, a different business will host/a special day for employees.

h. Exhibit Committee: (Tom/Gina/Gayle/Clay/John/Mike

1. Still working with the Memorial Tournament team to finalize the exhibit layout for the 50th anniversary. The Jim Bassett interview is being examined. A small looped presentation could perhaps be put together. Are scheduled to receive exhibit artifacts from the Memorial Tournament team on 3/2/2026. Clay scheduled to collect on March 2nd. Kevin Simmons helping with artifact collections. Kevin’s father played in the first pro-am, so Kevin may be donating some items. Conversations are still ongoing. The sports room will be converted for the 50th anniversary. Artificial turf will be on the floor. Clubhouse over time will be on display.

I. America 250: (John/Mike)

1. Working on a collaborative Memorial Day event with the City of Dublin

(Jim Loch). Still in the planning stages. See below under 'Special Events'.The band will play close to the cemetery at Indian Run Elementary School perhaps.
2. John and Tom Holton are working on a display to be in the conference room at the museum for Revolutionary War veterans.

j. Collections/Archives Committee: (Ashleigh/Kari)

1. *Proposed Donation Form* for Suzie Grabill's Dublin High School: 1968 Cheerleading outfit. Needs board approval. Location tbd. Committee asking the board to approve the accession of the outfit. Motion approved.
2. Archival Committee "happenings: Ashleigh has been working on batches of items for "Archive Space." Yearbooks are in the workings but are not public yet. Mark, Carol Adams, and Karl Karrer are going to "test" our new archival system.
3. Some filing cabinets will be removed.
4. Recommending items to be deaccessioned due to either not relevant to Dublin/surrounding area or poor condition/mold. https://docs.google.com/document/d/1KAGX4NjMuQsiFzchY85qqGWhBH9LF97EE79sN6fB5Pw/edit?usp=sharing

   Items were approved for deaccession.

VI. ARB Updates (Mark): Buildings around Oscars to be discussed at the upcoming meeting. Donatos pizza car accident will be inquired about at the upcoming meeting.

VII. New Business

1. New proposed meeting time based on a trustee survey: Tuesdays on the 4th week, 4:00-6:00 pm. A virtual option will always be offered. New meeting time motion approved. Mark wants to be moved higher on the agenda due to another commitment. Craig should also be moved to the top of the agenda.
2. Special Events:
   a. The America 250 Memorial Day Community Picnic will be May 25th, Cornet Band will be playing and also play Taps to close the ceremony at 3:00 p.m.
   b. July 4th parade, working with Jane Fox and the historic district homeowners association, HDBA, and the City of Dublin to bring one or more Sells' Circus original wagons for a float. An email went out wagons on trailers could be brought in as wagons are no longer functional.
   c. March 14th St. Patrick's Day reception, 11:30 a.m. to 1:30 p.m., Dublin A.M. Rotary. Volunteers (trustees) needed. The parade begins at 11:00. Grand Leprechauns have a luncheon and the museum will be open for a stop. Clover Coffee plans to bring beverages (hot or cold weather dependent).
3. Grants:
   a. Ashleigh and Mike are working on submitting another grant to the Dublin Community Foundation for additional support for subscription costs for 2026-2027. This is a regrant based on Karen's grant written in 2025. As the project is continuing, the foundation was supportive. Karen's donations also kept this project in motion. We allowed the foundation to use our meeting space as well to give reciprocity.
   b. Mike and Rich are working on a grant with the Dublin A.M. Rotary Charitable Foundation for recording/filming equipment. The Rotary meets the first Wednesday of the month and the foundation board meets as needed.

4. Other business:

a. Signage is in process for the Coffman House and Davis Cabin. We are waiting for Matt. Craig Stevens will follow up. John Leppert met with Matt a few days ago. We are waiting on the city to come up with the city's version of both the Coffman sign and the Davis Cabin sign. A few filing cabinets are also moved. A sink at the Coffman House has no water pressure. We are waiting on a tree placement for after the weather breaks.
b. Kari worked on Valentine's Day. Visitors asked about a display change. When will new notable people change? Tom has people ready, but no date yet to change that display. Graphics need to be made with Gayle. She also asked about a bug in the paper dress display. Can someone remove it? John volunteered to remove the bug.
c. Karen proposed that Virgil Mathias be reelected to the board. Karen's nomination was as follows, "I would like to propose a motion to re-elect Virgil Mathias as a member of this board, as his first three-year term expired on December 31,2025, and I feel he has been an outstanding board member, when in 2022 he and his wife found the building which became the Dublin Historical Society Museum and raised significant dollars to make that museum a reality, then continuing his service to the board by assuming the responsibility for membership and fundraising, thus continuing to raise money for the support of DHS, and writing an outstanding DHS newsletter which has received many accolades from the community.I would ask for a second to my motion to re-appoint Virgil Mathias to the DHS board for a second three-year term beginning immediately after an affirmative vote count."
d. Rich seconded the motion. An online anonymous ballot will be created. Katie will send out the ballot.

VIII. Adjournment: 5:35 pm

IX. Next meeting: Next meeting is: (Tuesday) March 24th, at 4:00 p.m. @ 35 S. High Street, Dublin History Museum

Dublin Historical Society Board Meeting Agenda
Date: March 24th, 2026
Time and Place: 4:00 p.m., Dublin History Museum

Invitees: Board Members - Mike Jewell (President), Katie Cook (Vice President), Clay Rose (Treasurer), Perry Orange (Trustee), Karen Gillmor (Trustee), John Leppert (Trustee), Rich Weber (Trustee), Sharon Adamek (Trustee), Virgil Mathias (Trustee), Craig Stevens (City Liaison), and DHS (members), Ann Bowman, Carl Karrer, Kevin Simmons, Gayle Holton, Carol Homon, Tom Holton.

I. Call to Order

II. Meeting Minutes

a. Vote to approve the meeting minutes from: February 22nd, 2026: motion approved. We are working on submitting our bed tax grant final receipts.

III. Treasurer's Report

a. Financial Statement motion to approve.

IV. Craig Stevens (City Liaison)

1. Davis Cabin roofing-water leaks and storm/animal damage. Katie asked if
2. Davis Cabin lock latch was cut a bit. The lock latch was replaced.

V. ARB Updates (Mark): no meeting have happened for a few months. Projects that are underway are Jeff Hahn's house. Donatos is repaired. CoHatch will begin construction over the next months.

VI. Committee Reports:

a. **Museum Operations: (Perry)**
    1. Updates:
        a. Attendance 5,855 to date. St. Patrick's Day up from 138-228. March is trending 350 people so far. 301 for the whole month last year. Trending to hit 10,000 by the year's end.
        b. Operations: The railings in the front of the building need repaired. Tom may have to replace all railings if matching railings cannot be installed. Furniture ideas for our new patio furniture are being made and new blinds are in the front room. Weekend paper attendance tracking suggested by Carol. Website needs adjusted.
b. **Conference Room Utilization: (Katie)**
    1. Updates: We have 1 event in March, 1 in April 1, 3 in May, 0 in June, 1 in July. None for the fall. Do we have an advertising budget?
    2. Sharon and Katie have put out information on Facebook and Nextdoor. Other ways we can advertise: add on new furniture, video advertising our space,
c. **Fundraising (Mike/Mary Jo/Anne)**
    1. Increase in new membership applications.
        a. Eight new memberships between February and March. The Second Sunday Speaker Series helped gain new members and volunteers.

d. **Communications: (Sharon/Mike)**
    1. Social Media: 1,500 followers. 25 new people in the last 90 days. Sharon ran a report and found we had 1,072 views. 63% were non-followers. We can use our social media to promote our rental space. Images of the Memorial exhibit need to go out to promote it.
    1. 'Second Sunday Speaker Series'
        a. Successful first event!
            i. Attendance 100+
            ii. Donations of about $170

e. **Volunteers: (Mike)**
    1. SignUpGenius - Many new sign-up opportunities sent out

f. **School Programing: (Carol/Katie)**
    1. 7 elementary schools and 1 high school by the end of the 2025-2026 school year
    2. Trip times and what to expect
    3. All sign ups are in Sign Up Genius
    4. Upcoming School Programming

g. **Coffman Homestead: (Rich/Carol/Gina)**
    1. Update on Summer programs: Ice cream and games for kids will be included at all visits. Dates are firm. 1:00-3:00 May 17th flowers, June 21 1862 flag kids can make, July 19 Cornet Band, Aug. 21 Farm Chores (new wooden buckets) Sept. 20th apple theme Oct. 18 Pony ride (pending) back up Arts Council clay project. Rich had an idea of a "corporate day" to invite employees to a Coffman event.
    2. Update on house renovations and cleaning. New paint and curtains
    3. Budget proposal of $200 average per event ($1,200). Clay proposes we approve the budget. Motion passes. Virgil proposes we work with local companies to sponsor part of the open house series.
    4. April 16th IGS is coming out to help clean the Coffman House. The company reaches out a week prior to arrange the time. Suggested supplies needed can be listed and how many volunteers are needed.
    5. The kitchen has been made functional thanks to John Leppert. A new aerator has been installed. Rodent removal has also been addressed. New blinds, curtains, pantry remodelling, and fixing up antique display cases. Door work is being done/weatherstripping. Lamps were ordered for better lighting in night events, dress forms ordered. A desire to swag the dining room light has been discussed. A painting will be put in the dining room from the Leppert family. Exterior: barns painting, better lighting in the barn, and storm window estimates have been discussed. A Cornet Band uniform was found. Plans to put it on a dress form have been made. 50 poster-sized photo prints are available of the barns at the Coffman Homestead. Could be used in raffles or free with a donation.

h. Exhibit Committee: (Tom/Gina/Gayle/Clay/John/Mike
    1. Still working with the Memorial Tournament team to finalize the exhibit layout. Items are coming from Jack's museum so items have to be signed off on to transfer them to our museum. Kevin Simmons (his father was a pro golfer) brought a spectator's handbook, badges, 3 clubs may be on loan. The badge wreath needs to be placed in a display box, so dimensions (L,W,H) are needed. Items need to be at the museum by April 17th. Ladies volunteer dress, plaid pants, caddy jump suit. James Basset (our landlord's brother) who designed a good portion of the course display will show how his designs contributed to Dublin's design. A video of Jack and the course are

proposed for our tv in the museum for the weeks of the tournament/display. The timeframe of display is unknown.

I. America 250: (John/Mike)

1. Working on a collaborative Memorial Day event with the City of Dublin (Jim Loch). Still in the planning stages. See below under 'Special Events'. Taps will be played at 3:00pm. Tom and John gathered information about 4 soldiers and 2 contributors from Dublin to the Revolutionary War.

j. Collections/Archives Committee: (Ashleigh/Kari)

1. *Proposed Donation Form* from Rob Seely for two items: One is a school chair from Jerome Elementary school and the other is a book about Jerome Township. Also linked here are the pictures of the chair (excuse the pics of the cheerleader outfit, we already voted on that at the February meeting). Motion to accession the chair passes.
2. Word document containing a list of books recommended for "sale/donation". Tom will talk about potential ways to collect donations for these books. These books have already been deaccessioned (if applicable).
3. Word document containing a list of books for deaccession. (This is a second list; we had a different list at the February meeting). The list will give the reason for deaccession for each book. Motion to approve the deaccession passes.

4. Dr. Chapman ledger has been on loan for 10 years. It will be archived. Motion to approve the loan passes.
5. Details of how deaccessioned books will go for "sale" and the details of specifics need to be worked out.

VII. New Business

1. Special Events:
    a. 'America 250 Memorial Day Community Picnic' May 25th, Cornet Band will be playing and also play Taps to close the ceremony at 3:00 p.m..
    b. July 4th parade, working with Jane Fox and the historic district homeowners association, HDBA, and the City of Dublin to bring one or more Sells Circus. A Barnum and Bailey wagon is being brought to Dublin and a Dublin circus float is also proposed. The next newsletter will feature the circus.
    c. Mark Stechschulte asked about ideas for projects in the future for ways to collaborate with the Dublin Arts Council to feature "art" around the historical sites. For the October Coffman House visit, a proposed art connection has been proposed.
2. Grants:
    a. Ashleigh and Mike are working on submitting another grant to the 'Dublin Community Foundation' for additional support for subscription costs for 2026-2027.
    b. Mike and Rich are working on a grant with the Dublin A.M. Rotary Charitable Foundation for recording/filming equipment. (Awarded and equipment ordered and received. Total award $1,061.30) DHS has a YouTube channel. Videos can be posted and organized there.
3. Museum Spring Cleaning Day! (date TBD). All trustees and volunteers invited to participate.
4. The museum will be closed on Easter Sunday (April 5th).

5. Clay and Tom will do a podcast on PGA radio next week about the Memorial Tournament. Topics of impact, growth, Jack's contribution.

6. Rich asked about having an open house of hotel concierges from Dublin. Visit Dublin does a good job promoting our space. We are on the top 10 free sites to

visit. Rich will request a familiarization tour with concierges.

VIII. Adjournment: 6:02

IX. Next meeting: Next meeting is: (Tuesday) April 28th., at 4:00 p.m. @ 35 S. High Street, Dublin History Museum

Museum

Dublin Historical Society Board Meeting Agenda
Date: April 28, 2026
Time and Place: 4:00 p.m., Dublin History

Invitees: Board Members - Mike Jewell (President), Clay Rose (Treasurer), Perry Orange (Trustee), Karen Gillmor (Trustee), John Leppert (Trustee), Rich Weber (Trustee), Sharon Adamek (Trustee), Virgil Mathias (Trustee), Craig Stevens (City Liaison)

I. Call to Order

II. Meeting Minutes

a. Vote to approve the meeting minutes from: March 24th, 2026 -Approved

III. Treasurer's Report

a. Clay provided the latest treasurers report. We are pretty well caught up on expenses.

Coffman House renovations are coming along and Karens, donation really helps with that.

Clay feels we are in pretty good shape.

1V. Introduction of guest(s) (Ken Richardson)

a. Ken worked as an engineer for the city for over 30 years. We would love to get him set up as one of speakers to discuss Dublin's infrastructure and how it has progressed over the years. Ken told us a little bit about himself and we look forward to working with him in the future

V. ARB (Mark):

a. Updates- There have not been too many meetings so far in 2026. However there are a large number of activities in the district. New businesses- renovations and the ground breaking for Riverview Village just to name a few.

V. Committee Reports:

a. **Museum Operations: (Perry)**
   1. Updates:
      a. Attendance - we have had 6380 visitors since we opened. March attendance was down .32 and April was off by 2 visitors per hour. This is just all part of the data collection.
      b. Operations- new handrails are in place and secure. They have added a lot of landscaping around the front patio. We discussed adding a few more hours to the museum during the Muirfield Tournament. It was suggested that we open Thursday -Fri- Sat and Sunday from 1:00-4:00pm. Sign ups to follow. A nicer sign for open/closed is needed.

a. **Communications: (Sharon/Virgil/Mike)**

1. We gained 15 new followers this month and things are going well. Placing ads is helpful to expand the audience. There will be upcoming posts about the Speaker Series and the May 17th Coffman open house and family day.
2. Virgil begins to work on the next newsletter. It was a happy coincidence that he did an article about the Sells Brothers which will tie into July 4th.

3. Mike discussed in detail how the exhibit for Memorial week will be set up in the museum. They want to showcase Jack's inspiration and vision. The press release is May 15th. A12 foot wall mural will be included of the 18th green. Plans to clean out the room on May 11th. Thanks to Gayle for all of her hard work! Tom and Clay will do their pod cast on Sirius XM May 26th.

a. **Coffman Homestead and Davis Cabin: (Rich/Carol/Gina/John))**

1. Update on Summer programs
    a. The first open house is May 17th Flyers will go out to the schools for promotion of the event. Amy can help with the QR code and website. (**Rich**) looking forward to a busy summer and added activities to keep things fresh.
2. Update on house renovations and cleaning- **(Tom)** There have been repairs to the gate and fence. There are discussions about window replacement vs repair. Carol mentioned that we might need to consider placing a grate to some type of safety to the cellar stairs area. We do want to leave it so visitors can see down there. IGS volunteers were amazing. Sharon will promote the open houses. Plans to collect email addresses for future open houses.

d.. **Exhibit Committee: (Tom/Gina/Gayle/Mike/Clay)**

a. Memorial exhibit opening May 15th.
b. Mike discussed all of the details for the exhibit. And notified us the circus exhibition has been scrapped.
c. Special hours and need for extra coverage. We need all Trustees to help out between Friday May 29th through Sunday June 7th.. Will need help with opening and closing the museum and being on-call for volunteer support. Extended hours will be: Monday 6/1 though Thursday 6/4, 12 p.m to 4 p.m.. Will be open regular hours Friday through Sunday.

l. America 250: (John/Mike)

1. Working on a collaborative Memorial Day event with the City of Dublin (Jim Loch). Still in the planning stages.
    a. 'America 250 Memorial Day Community Picnic' May 25th, Cornet Band will be playing and also play Taps to close the ceremony at 3:00 p.m..

j. Collections/Archives Committee: (Ashleigh/Kari)

1. 'ArchivesSpace' is officially up and running!! The link has been created by Amy, on our website, under 'Archival Collections'.

VII. New Business

a. Special Events:

1. July 4th parade, working with Jane Fox and the historic district homeowners association, HDBA, and the City of Dublin to bring a circus wagon to town. (Sharon, Virgil, and Mike)
    a. Finalizing plans for the Float. They have several folks helping and that will mainly be taken care of by the HDBA and local neighbors. The wagon is being donated by John Reiner.
    b. Sharon and Bob are donating the money to cover the cost to have the wagon pulled by two horses! This is being coordinated with her daughter and the company she works for. The wagon will be hauled here on July 3rd.

    c. We also received a $1,000 donation from the City of Dublin. These funds came out of their 'America 250' budget. The majority of the funds will be used for rent and transport of the wagon. Clay that check will be made payable to the DHS.

b. Grants:

1. Grant to the 'Dublin Community Foundation' for additional support for subscription costs for 2026-2027. Still waiting for reply.

VIII. Adjournment:

IX. Next meeting: Next meeting is: (Tuesday) May 26th., at 4:00 p.m. @ 35 S. High Street, Dublin History Museum

Museum

Dublin Historical Society Board Meeting Agenda
Date: May 26th, 2026
Time and Place: 4:00 p.m., Dublin History

Invitees: Board Members - Mike Jewell (President), Katie Cook (Vice President), Clay Rose (Treasurer), Karen Gillmor (Trustee), John Leppert (Trustee), Rich Weber (Trustee), Sharon Adamek (Trustee), Virgil Mathias (Trustee), Craig Stevens (City Liaison) Patrick Herak (Cornet Band), Members: Carol Homon, Tom Holton, Gayle Holton, Kari Parsons.

I. Call to Order

II. Meeting Minutes

a. Vote to approve the meeting minutes from: April, 28th, 2026

III. Treasurer's Report

a. The Dublin Community Foundation needs to be added to our donor board.

IV. Craig Stevens (City Liaison)

a. Updates: the Coffman Homestead barn on the north west corner still has leaking.

V. ARB (Mark):

a. Nothing to report. (no meeting last month)

VI. Committee Reports:

a. **Museum Operations: (Perry)**
    1. Updates:
        a. Attendance
        b. Operations : 45 states, 34 countries. New security camera has been installed. New improvements have been made to the landscaping on the front and back. Memorial Exhibit sign is out front. There is a PGA video on the tv now and it loops.
        c. Perry is running reports on volunteerism.
        d. Communications-Facebook Post The city did a nice video for international museum day on Facebook.

b. **Conference Room Utilization: (Katie)**
    1. Room rentals have been picking up! A new contract is coming in for Mondays for a good part of the year. More details…
    2. Soojin's flyers
    3. News from Nick Vesha: a new bookstore will be open
    4. A helper is needed for a grad party this weekend-need a docent Brad Sterner is covering 4:00-6:00 and John Leppert is covering 7:00-9:00. We just need a 6:00-7:00 docent. Mike will cover 6-7 pm. Thank you Becky and Bob for helping with the set up from 2:30-4:00.
    5. Thank you letter about our new landscaping.

c. **Communications: (Sharon/Virgil/Mike)**
    1. Social Media: the sneak peeks have been popular. Reposting from the city has been helpful too.
    2. 'Second Sunday Speaker Series'
        a. Updates:
    3. Newsletter
        a. We need to make sure we're adding logos from the 'City of Dublin' and the 'Dublin Community Foundations' on all newsletters moving forward.
        b. Also we need to have Ashleigh Minor do another article on

'ArchiveSpace' and recognize the contribution for the 'Dublin Community Foundation' in 2025 and now 2026.

d. **Volunteers: (Mike)**
    1. Will be needing extra volunteers for the Memorial exhibit. Please continue to be out there recruiting volunteers to help with the Summer events. Sharon, can you do a social media plug for us? Virgil please continue to plug this into the newsletter. Training dates can be set up to train volunteers for the homestead. June 27th Saturday proposed. 10:00-11:00. Tom is working to redo the Coffman House docent guide.

f. **School Programing: (Carol/Katie)**
    1. We successfully completed programs for 12 schools this year! 11 elementary schools completed visits, and one high school group visited the museum. Thank you to all of our volunteers!
    2. Feedback, ideas, and thoughts for next year's school visits?
    3. Lovely flyer promoting events sent to teachers to communicate with parents
    4. If we have groups of 3, we should use the Coffman House. Afternoon trips were not as productive.

g. **Coffman Homestead and Davis Cabin: (Rich/Carol/Gina/John))**
    1. Results from the first 'Open House' of the season on May 17th..
        a. Update: The social media posts were helpful. Attendance was about 80 people. Investing in a 12x12 tent was suggested. The flowers were popular. Next month is making flags. Bomb pops will be given out. Potato sacks need reordered as they are missing.
    2. A sign-up is needed for a docent or two at our Davis Cabin open houses. John had 19 total visitors over 4 hours. We have an open house on June 28th. Suggested the fourth Sunday of the month. 1-5. A Sign Up Genius will be made. Sharon requests photos.
    3. Docent training class (TBD).

h. Exhibit Committee: (Tom/Gina/Gayle/Mike/Clay)
    1. The Memorial Tournament exhibit officially opened on May 15th!
        a. Planned exhibit opening May 15th.
        b. Special hours and need for extra coverage. We need all Trustees to help out between Friday May 29th through Sunday June 7th. Will need help with opening and closing the museum and being on-call for volunteer support. Extended hours will be: Monday 6/1 though Thursday 6/4, 12 p.m to 4 p.m.. Will be open regular hours Friday through Sunday.
        c. Part of the exhibit is sponsored.
        d. Notable professional athletes exhibit coming next.
        e. Tom and Clay will be featured on a podcast on the Memorial Tournament tomorrow, May 27th, 2026.

I. America 250: (John/Mike)
    1. Official grave site marking ceremony by the 'Ann Simpson Davis Chapter DAR' on May 30th at 10:00 a.m.. Location is 5706 Riverside Drive, Dublin, OH.. Open to the public with special invitations to the relatives of the 'Davis and Sells' families. A question was asked if any

j. Collections/Archives Committee: (Ashleigh/Kari)
    1. Rich-Bill Jacob's question about the Sells family-Katie is meeting with the Dublin City school district is set for June 1, 2026 to discuss the Sells Middle School website and changes to the page of a few historical inaccuracies.

k. **Memberships (Virgil):** Virgil wondered if we are still keeping track of members/active versus inactive. Mike keeps a spreadsheet to organize memberships and Clay reconciles on the financial side.

VII. New Business

a. Special Events:

1. The July 4th parade is still in the planning stages. Collaboration with the Historic Dublin Business Association, Historic Dublin Civic Association, and the Dublin Historical Society. July 3rd the circus wagon is coming. Horses will be donated. Sells brothers' costumes are in order. Clowns/clown costumes are being requested. Performers are being requested. Saturday, June 27th is Circus Saturday 1-4. Popcorn, Cotton Candy, etc.
    a. Will be looking for volunteers to participate in the parade in circus costumes! More information to come.

b. Grants:

1. We were awarded another grant, for 2026, from the 'Dublin Community Foundation' for additional support for subscription costs for 2026-2027.

VIII. Adjournment: 5:33 PM

IX. Next meeting: Next meeting is: (Tuesday) June 23rd., at 4:00 p.m. @ 35 S. High Street, Dublin History Museum

Dublin Historical Society Board Meeting Agenda
Date: June 23rd, 2026
Time and Place: 4:00 p.m., Dublin History Museum

Invitees: Board Members - Mike Jewell (President), Katie Cook (Vice President), Clay Rose (Treasurer), Perry Orange (Trustee), Karen Gillmor (Trustee), John Leppert (Trustee), Rich Weber (Trustee), Sharon Adamek (Trustee), Virgil Mathias (Trustee), Carl Karrer, Carol Homon, Mark Stechshulte, DHS (members).

I. Call to Order

II. Meeting Minutes

a. Vote to approve the meeting minutes from: May 26th: approved

III. Treasurer's Report

a. DHS Financial Report: please see the report linked. Report approved.

IV. Craig Stevens (City Liaison)

a. Updates: no updates

V. ARB (Mark):

a. Updates: 134 S. Riverview back addition is going for approval.

VI. Committee Reports:

a. **Museum Operations: (Perry)**
    1. Updates:
        a. Attendance: 1,598 for 2026. 8,512 since opening in October 2024. 89 people for Memorial Week. Memorial weekend attendance was up compared to last year. May attendance was up. Opening the Wed. before the tournament next year is advantageous.
        b. Operations
        c. Trustee Coverage for new posted schedule

b. **Conference Room Utilization: (Katie)**
    1. Room rentals are steadily increasing for July, August, and September.

c. **Communications: (Sharon/Virgil/Mike)**
    1. Social Media (Sharon): posts have been consistent and we have gained more followers.
    2. 'Second Sunday Speaker Series' (Mike)
        a. The next committee meeting is July 12th. Mother's Day and Father's Day are possible conflicts for 2027.
        b. Dublin Branch of the CML is committed already for 2027
        c. Now starting to book speakers for 2027
    3. Newsletter (Virgil)
        a. Update: The newsletter has been within budget. The Rec Center and Library have been popular spots where the newsletter has been picked up. The post office has also been a popular space. We have increased the email distribution as well. July will include circus photos. Carol suggested the library keep a collection there. Dublin Community Grant will need an end of year report. Rich asked about hotels and

concierge services. John inquired about the Dublin Arts Council. Mike will ask.

d. **Volunteers: (Mike)**

1. New volunteers this past month: Adam Kwiatkowski, Charlie Elliott, Julie King, Amarjot Rooprai, Rakesh Gattu, and Swatha Gattu.

(Rich/Carol/Gina/John/Clay)

1. Results from June events:

a. Coffman Homestead, Davis Cabin, and Historic Dublin Walking tours: 27 people in attendance to our Coffman House visit-low attendance due to Father's Day, U.S Open, and World Cup Soccer. The Davis Cabin will be open again June 28th. The Cornet Band will be at the next homestead visit. The Mathias family updated our keychains to include our logo on the back. Flowers were put out in front of the Coffman House. John reconfigured the display cases. Carol is requesting the glass cabinet be moved to the Johnny Appleseed Museum. We have also asked about the windows at the Coffman House to be replaced. $7,071 has been spent with remodelling so far. There were many volunteers, but not many who signed up. Rich is asking for people to please sign up ahead of time. It is recommended that we reach out to our neighbors for Coffman House visits (police, city, school district).

f. Exhibit Committee: (Tom/Gina/Gayle/Mike/Clay)

1. The Memorial Tournament exhibit officially opened on May 15th!
    a. Great media exposure! (NBC local, Golf Channel, CBS Sports). We are to receive a sponsorship of the exhibit. The exhibit was very successful, professional, and well-received. Re-using the exhibit was asked about, and the city would like to honor the 40th Anniversary of the Irish Festival for next spring/summer.
    b. Didn't see the extra foot traffic with the extended hours. Probably related to choice of hours.
2. New rotation exhibit: 'Hometown Heroes; Dublin Athletes on the World Stage' (mid-September 2026)
    a. Nick Goings • Jeg Coughlin • Brady Quinn • Kelly Quinn Jay Richardson • Vince Workman • Connor Murphy • Emma Sears • Konrad Warzycha • Sade Olatoye • Abby Steiner • Sean Kuraly • Doug DeVore • Kent Mercker • Chris Quinn • Mike Adams • Chinedum Ndukwe • Jacy Sheldon

g. America 250: (John/Mike)

1. Official grave site marking ceremony by the 'Ann Simpson Davis Chapter DAR' on May 30th at 10:00 a.m.. John and I attended and it was a great event. DHS was recognized by the DAR for our support.

h. Collections/Archives Committee: (Ashleigh/Kari)

1. We received an anonymous donation of scrapbook pages left on the porch of the museum. These are currently under review.
2. Received a reference request to view some of our archival collections via our new website links. A local teacher is working on a Master's thesis in the telling and retelling of the execution of Leathelips. Ashleigh met with her on 6/11 at the museum to share relevant collection items.

3. Molly Arnold (new volunteer) has been continuing to work on inputting the inventories of 8 photo albums, previously inventoried by Melinda Hardman, into ArchivesSpace so they can be publicly searchable.
4. Kari (and Tom) have been continuing to sort, sleeve, and inventory a large collection of cabinet card photographs from Helen Sells Clarkson.
5. There will be further discussions about the large donation of the James Bassett collection and the impact on storage space.
6. Ashleigh is putting together a list of archival supplies we will be in need of especially with the impact of the potential James Bassett collection.Currently we don't have anything budgeted for 2026.

VII. New Business

a. Special Events:

1. 'Circus Saturday' June 27th. 1:00 p.m. to 4:00 p.m.
2. Circus lecture, June 28th 2:30 p.m. to 4:30 p.m., Fred Pfening, Jr.
    a. Dublin Branch CML
3. July 4th parade update.Collaboration with the Historic Dublin Business Association, Historic Dublin Civic Association, and the Dublin Historical Society.
    a. Still looking for volunteers to participate in the parade in circus costumes!
    b. Perry, John, and Mike will be dressed as Sells Brothers.
2. Brochure review/update
    a. Need all extra copies of our current brochure, to make sure we use up our current inventory. Please drop them off at the museum by July 3rd. We are revising our brochure.
    b. Have all edits or suggestions to Mike by July 3rd. (drop off at the museum)
3. New Sponsor Board (Clay/Gayle): our old board is being updated.
    a. Dublin Hotel/Motel Bed-tax requirement
4. We have been working to get consistent city funding. In the past, we have applied each year for a City Bedtax Grant. We have a 3 year agreement with the city beginning in January of 2027-December 31, 2029. We are looking at what it would take to have an administrator at the museum. We will revisit this topic in July. Virgil will send Mike a draft of the administrative role for the Johnny Appleseed Museum.

VIII. Adjournment: 5:23pm

IX. Next meeting: Next meeting is: (Tuesday) July 28th, at 4:00 p.m. @ 35 S. High Street, Dublin History Museum

Dublin Historical Society Board Meeting Agenda
Date: July 28th, 2026
Time and Place: 4:00 p.m., Dublin History Museum

Invitees: Board Members - Mike Jewell (President), Katie Cook (Vice President), Clay Rose (Treasurer), Perry Orange (Trustee), Karen Gillmor (Trustee), John Leppert (Trustee), Rich Weber (Trustee), Sharon Adamek (Trustee), Virgil Mathias (Trustee), Craig Stevens (City Liaison), and DHS (members).

I. Call to Order

II. Meeting Minutes

a. Vote to approve the meeting minutes from June 23rd, 2026:

III. Treasurer's Report

a. Report June-July 2026
b. Bed Tax Grant and Dublin Foundation Grant monies acquired. Other private donations were given.
c. Memorial Exhibit funds are still outstanding

IV. Craig Stevens (City Liaison)

a. Need support on the Coffman House windows (John Leppert has been in contact with John Burchett). Craig will follow up after the Irish Festival.
b. Need support for barn siding repairs and painting (Not sure the City has been contacted) (Carol or John?)
c. Humidity issue-condensation dripping. A door was left open. 85% humidity. We would like to meet with John and Matt about where to place the signs.

V. ARB (Mark):

a. Updates: Home that is on the corner of High and North Riverview is beginning to be torn down. 61 S. Riverview got approval for painting and renovations.

VI. Old Business

a. New Sponsor Board (Clay/Gayle): Gayle needs the sponsors from Mike and Clay from October 2025-current day.

VII. Committee Reports:

a. **Museum Operations: (Perry)**
    1. Updates:
        a. Attendance: (when will we hit 10,000 visitors?) Our 2,711 year total. 9,286 since opening. July has been very busy. 60% higher attendance than last July.
        b. Operations: Volunteer support for museum operations (opening/closing).
        c. Friday of the Irish Festival
b. **Conference Room Utilization: (Katie)**
    1. Room rentals are steadily increasing for July, August, and September.
    2. Working on packages with local businesses
    3. Color-coded table clothes
    4. Google reviews
c. **Communications: (Sharon/Virgil/Mike)**
    1. Social Media (Sharon): The circus photos were popular. Sharing our

posts is helpful. Sharon is considering a targeted advertisement for Coffman Homestead open houses.

2. 'Second Sunday Speaker Series' (Mike)
    a. August 9th., Heather Miller will be discussing the 'Wyandot Removal' with a special guest 'Chief Billy Friend'. Hoping for a large turnout. Mike will communicate the cost to Clay.
    b. 2027 speakers (4 committed).
3. Newsletter (Virgil)
    a. Update: Next issue will be ready in the next few days.
    b. The library gets inquiries about volunteers. The library is promoting us as a volunteer source.

d. **Volunteers: (Mike)**
    1. New volunteers this past month: Barb and Shawn Ssentz, Leo Ryan, and Judy Hecker.

e. **Coffman Homestead, Davis Cabin, and Historic Dublin Walking tours: (Rich/Carol/Gina/John/Clay)**
    1. Results from July events:
        a. Coffman Homestead (Rich and Gina) (37)
        b. Davis Cabin (Katie) (22)
        c. 'Historic Dublin Walking Tours' (Clay) (?)
    2. Davis Cabin - setting 'Open House' dates for the rest of the year. (John)
    3. Virgil and Marlen proposed an 'Appleseed' theme event for the October 18th 'Coffman Homestead' open house. (Note that weekend is the museum's 2nd Anniversary and the weekend of the new exhibit opening. The Coffman Band is scheduled for the event. The committee needs to meet to finalize plans. A few ideas for the open house are: applesauce, ice cream, mystery guest-Appleseed presentation from Marlen, raffle for appleseed tree graft, coloring pages. Virgil and Marlen have ideas to promote the event. The need for volunteers is great. The event could be 2026 or 2027. Free pony rides in September are being offered. A date needs to be chosen.

f. Exhibit Committee: (Tom/Gina/Gayle/Mike/Clay)
    1. New rotation exhibit: 'Hometown Heroes; Dublin Athletes on the World Stage' (Opening Friday October 16th. - Second Anniversary of the 'Dublin History Museum'. Special VIP athlete event on Thursday evening October 15th..)
        a. Jeg Coughlin Jr. • Brady Quinn • Jay Richardson • Vince Workman Jr. • Connor Murphy • Emma Sears • Konrad Warzycha • Sade Olatoye • Abby Steiner • Sean Kuraly • Kent Mercker • Chris Quinn • Mike Adams • Chinedum Ndukwe • Jacy Sheldon

g. Collections/Archives Committee: (Ashleigh/Kari)
    1. Review of the Bassett Muirfield golf course/neighborhood plans, so we can recommend what to keep and what to toss, continues. We have invited a member or two from the Dublin engineering department to join us to lend expertise/opinion to help decide if this information is documented in other locations.
    2. There are now over 895 searchable items in the Archive Space public site! New items added each week as we catch up on the backlog of moving over from E-hive/processing/accessioning.
    3. While meeting in the records room, the Archival Committee noticed

that the room felt very damp. Humidity as high as 85% was detected. Over the past month we have been using Damp Rid, which has helped a bit but not enough. We have purchased a dehumidifier and a HEPA vacuum (to use to clean up the mold that is accumulating on many of the archive items in the records room). There is a drain outside of the room.

4. We received a box of Davis family letters from David Hartman; they are in the cue to be processed and a *Deed of Gift* form is in the works.
5. A school chair from the Jerome School was donated. Tom Holton is cleaning it up (wood and metal). The goal is to place it in the children's room at the museum.

h. **School Tours (Carol, Clay, Katie)**

1. Last year recap: Fall-2 visits (4 days)-one Coffman House, one Museum. One day at Davis Cabin. Winter-2 school visits over 3 days, Spring-7 schools-2 Coffman House tours (4 days), 3 Museum/Walking Tours (5 days), 1 High School tour group
2. Dates are needed for possible tours: Oct. Wed/Thurs.14th &15th, Thurs. Fri 22nd and 23rd, Wed. Thurs. 28th/29th, Thur./Fri early Nov. 5th and 6th
3. Suggestions are: no afternoon tours, spread out offerings-3 fall, 3 winter, 3 spring. Self-guided tours are an option as well.

VIII. New Business

a. "Old Town Dublin" meeting Tuesday, August 4th. @11:00 a.m.. Panel discussion moderated by Mayor Amorose Groomes. The panel includes: Mike Close, Ron Geese, Marilee Chinnici-Zuercher, Tim Hansley, Margie Amorose, Dave Amorose, and John Reiner. (There was a request that this event be closed and only immediate significant others allowed to attend due to the health of one of the panel members). This will be recorded.

b. Start planning for our 2nd Anniversary of the museum opening with the potential of having 10,000 visitors!

c. date and location of 2026 annual dinner thoughts/ideas-Sun. Nov. 15? 5:30-7:30. Katie will try to book our space.

D. There is a need to take old video footage and edit it and put it on our website or YouTube Channel.

E. Follow up from parade and circus days: notes to Jane are needed. It was a wonderful event and great publicity. The fans were a huge hit. Mike donated fans for parade watchers.

IX. Adjournment: 5:40 PM

X. Next meeting: Next meeting is: (Tuesday) August 25th, at 4:00 p.m. @ 35 S. High Street, Dublin History Museum

Dublin Historical Society Board Meeting Agenda
Date: August 25th, 2026
Time and Place: 4:00 p.m., Dublin History Museum

Invitees: Board Members - Mike Jewell (President), Katie Cook (Vice President), Clay Rose (Treasurer) , Karen Gillmor (Trustee), , Rich Weber (Trustee), Sharon Adamek (Trustee), Virgil Mathias (Trustee), Perry Orange (Trustee), Craig Stevens (City Liaison), and DHS (members) Tom Holton. Absent: Mark Stechschulte (ARB), John Leppert (Trustee)

I. Call to Order

II. Meeting Minutes

a. Vote to approve the meeting meetings from July 28th: approved.

III. Treasurer's Report

a. August 2026

IV. Craig Stevens (City Liaison)

a. Updates: (Davis Cabin and Coffman Homestead Signage, Storage Room Issues at the Justice Center (humidity issues), Coffman Homestead (Barn and House repairs). The city reports that maybe it was from sideways rain that was coming in. The leak is at least 6 years old and has put a hole in the second floor of the barn. The leak needs to be re-assessed. Looking for solutions to the archival storage room humidity problem. The humidifier has to be emptied about every 3 days. The humidity was down to 50% which is good. It is requested that John Leppert touch base with the city when he returns from his trip.

V. ARB (Mark):

a. Updates: Mark is out of town. Update at our next meeting.

VI. Old Business

VII. Committee Reports:

a. **Museum Operations: (Perry)**
    1. Updates:
        a. Attendance: (when will we hit 10,000 visitors?) 'We Already Did! Volunteer Brad Sterner has been working with Perry to examine our museum data. Year to date we are at 2,980 visitors. We have had 10,422 visitors since opening.
        b. Operations: Volunteer support for museum operations: Perry update…Training occurred for volunteers (11) to help us open and close the museum. Two more will be trained this weekend.
            i. New volunteers to open will be on the Sign Up Genius starting in September. Schedule posted through 1/3/2027. Note Christmas and New Years are on Fridays and we are closed.
            ii. Will resume last Winter hours starting January 9th. closed Fridays and open Saturday and Sundays. Will accept small group tours, by request, on other days.

b. **Conference Room Utilization: (Katie)**

1. New chairs from the vendor. Simple chairs and more complex rolling chairs

c. **Communications: (Sharon/Virgil/Mike)**
   1. Social Media (Sharon)
   2. 'Second Sunday Speaker Series' (Mike)
      a. August 9th., Heather Miller fantastic record turnout 139 (record)! The video can go on our YouTube Channel.
      b. Expecting another fantastic turnout on September 13th. with Kevin Wood.
      c. If attendance is up, we can require a reservation.
   3. Newsletter (Virgil): The newsletter will be released late August.
      a. Updates

d. **Volunteers/Membership: (Mike)**
   1. Had two volunteer requests this month: Nicole Leavitt and Valentina Guarga
   2. Two new members this past month: Linda Hupp (single) and Connie and Terry Bueter (family)

e. **Coffman Homestead, Davis Cabin, and Historic Dublin Walking tours: (Rich/Carol/Gina/Clay)**
   1. Results from August events:
      a. Coffman Homestead (Rich, Carol, and Gina) (visitors-about 30). September will feature the pony rides. If the weather is poor, the pony will be postponed until October.
      b. 'Historic Dublin Walking Tours' (Clay): Sign ups for walking tours have been down. Clay needs access to contact information. A different system is needed for tour sign ups.

f. Exhibit Committee: (Tom/Gina/Gayle/Mike/Clay)
   1. 'Hometown Heroes: Dublin Athletes on the World Stage' (Opening Friday October 16th. - Second Anniversary of the 'Dublin History Museum'. Special VIP athlete event on Thursday evening October 15th. Also include our volunteers for an appreciation event?)
      a. Nick Goings, Jeg Coughlin Jr. • Brady Quinn • Jay Richardson • Vince Workman Jr. • Connor Murphy • Emma Sears • Konrad Warzycha • Sade Olatoye • Abby Steiner • Sean Kuraly • Kent Mercker • Chris Quinn • Mike Adams • Chinedum Ndukwe • Jacy Sheldon
      b. VIP Athlete volunteer reception that night to celebrate our athletes and volunteers with appetizers. Mike and Katie will put together an invitation.

g. Collections/Archives Committee: (Ashleigh/Kari)
   1. Still having humidity issues with the archive room. Craig is working on a possible relocation effort. Molly, new volunteer, has been working diligently on uploading onto the archival website. Items are being moved from the Coffman House from old frames and into archival drawers. Paul Hammersmith came to visit to help go through rolls of blueprints from Muirfield Village planning to determine how much is digitized. He was able to give some guidance on what to keep. He suggested getting an engineer intern to determine what needs to be kept.

h. School Tours (Carol, Katie)

1.

Mon. Oct. 26th and 27th Mon. Tues. 9:45-11:45	Museum/Walking Tour	Wright-Gina
Wed. Thurs. Oct. 28th/29th 9:30-11:30	Museum/Walking Tour	Bailey-Laura Amrine Clay-walking

2.

VIII. New Business

a. Having an 'Appreciation' reception, or 'Happy Hour' for our 'Historic District Civic Association, our neighbors, for their $1,400 donation, to the DHS, from the Circus Parade and Circus Day event. Again I'm asking that we are very clear the cost for this event is not from their donation but our personal donations. Date TBD, Jane Fox is helping determine that date.
b. Brochure update (Gayle, Katie, and Mike): We are adding room rental articles and more data.
c. MOU (memorandum of understanding) with the City of Dublin, DAC, and the DHS for the cabin usage. Also working on naming the cabin. Applications for grants are being submitted for furniture for the new cabin.
d. The Davis Cabin-The Rotary is discussing native plants for in front of the cabin. This is a very preliminary conversation.
e. 'Pup Crawl' September 6th from 1p to 4p includes the 'Historic District' and 'Bridge Park'.
f. 'Donation Board' update (Clay/Gayle): It will go to print soon.
g. 'Dublin Community Foundation' "Big Table Event' September 29th. @ the Museum. Looking for at least 3 trustees to be onsite for tours (3). Time TBD. This is a collaborative event with them and the 'Columbus Foundation'. Excited, they reached out (Carmen Savarino, Board Member) and described us as partners.
h. Jerome HS request for 'History Day Club' support. Archives research. Mary Bezbatchenko. Possible use of 'ArchiveSpace' and classroom presentation? Tom any possible interest? We need to set up a meeting with Ms. Bezbatchenko. We need more information. Mike emailed her 8/24/26.
i. Special needs tour request on September 18th. From 11:30 a.m. until 1:00 p.m.. Attendance is expected of about 20+ individuals. The adult group is called 'all Rfriends' of Lewis Center'. They are 100% aware of the mobility limitations! I suggested that some can see a video in the conference room. They will have caregivers present to support. We'll need at least 4 trustees/docents on site.
j. Meeting Sept. 12th for board members 8:30-10:00 about city funds.
k. We need to display our business cards for Mike, Katie, and Clay.
l. We have a red folder in the attendance clipboard area by the refrigerator for potential donor materials/drop offs.

IX. Adjournment: 5:23

X. Next meeting: Next meeting is: (Tuesday) September 22nd., at 4:00 p.m. @ 35 S. High Street, Dublin History Museum

Dublin Historical Society Board Meeting Agenda
Date: September 22nd., 2026
Time and Place: 4:00 p.m., Dublin History Museum

Invitees: Board Members - Mike Jewell (President), Katie Cook (Vice President), , Karen Gillmor (Trustee), John Leppert (Trustee), Rich Weber (Trustee), Sharon Adamek (Trustee), Craig Stevens (City Liaison), Mark Stechschulte (ARB), and DHS (members) Carol Homon, Kevin Simmons, Tom Holton, Gayle Holton. Absent: Perry Orange (Trustee),Clay Rose (Treasurer), Virgil Mathias (Trustee)

I. Call to Order

II. Meeting Minutes

a. Vote to approve the meeting meetings from August 25th, 2026: Minutes approved.

III. Treasurer's Report

a. DHS Check Register
b. We have received donations from recent DHS events. Promotions for our room rental from other organizations such as the "Dublin Daily" and local homeowners associations have been occurring.

IV. Craig Stevens (City Liaison)

a. Updates: The painting of the windows at the Coffman House and painting of the barn has been budgeted for next year (2027). The archival room has humidity issues and no airflow. The city is looking at finding a new location for the archives due to having no drain in the room for the humidifier. The signage for the Coffman House and Davis Cabin signs have been sent to a third party vendor. Before installation, the society asks for the city to consult with the society before putting the signs on location. The upstairs in the Coffman House has been getting very warm. The air conditioning for the Coffman House needs to be checked by the city.

V. ARB (Mark)

a. Updates: 62 North Riverview (red home) by CoHatch foundation is not stable and was deemed a hazard due to recent rains and the age of the structure. It needs to be demolished. Some architectural features are to be maintained in a new structure to mirror the historic building (window details, chimney). A full history of the home is available.

VI. Committee Reports:

a. **Museum Operations: (Perry)**
    1. Updates: The opening and closing of the museum with trained volunteers has begun. This is a change from the previous schedule where a trustee was required at all shifts to open and close. Trustees can still be reached by phone in case of emergencies.
b. **Conference Room Utilization: (Katie)**
    1. Strings rehearsals began for Dublin Light Youth Ensemble Mon. Sept. 22nd-requested background check and liability form for lost/stolen items from parents of students-background check submitted. Waiting on liability forms from parents. $150 per month rate as currently there are 4 students and class will be 1 hour and 15 minutes in length to

start. Discussion of the ensemble playing for upcoming annual dinner.
2. Oct. 17th may need coverage for a bridal shower brunch.

c. **Communications: (Sharon/Mike)**
   1. Social Media (Sharon): Repostings have been very helpful. Our views have increased. Sharon has attended the Lions meetings. The Christkindlmarkt begins this fall. Kris Kringle huts will be in Riverside Crossing Park Wed-Sunday.Nov. 21-Christmas Eve.(38 huts). A hope is expressed that this event will grow and expand into Old Dublin.
   2. 'Second Sunday Speaker Series' (Mike)
      a. Updates: August event we had 103 attendees
      b. 2027 we only have one open date to fill and that is in May which is Mother's Day. The committee is still debating what to do with the Mother's Day date.

d. **Volunteers/Membership: (Mike)**
   1. Had three volunteer requests this month: Judy Walrod, Nikki Hughes, and Cathy Witchey.
   2. Three new members this past month: Cathy Witchy, Steve and Debbie Lutz, and Scott Weber

e. **Coffman Homestead, Davis Cabin, and Historic Dublin Walking tours: (Rich/Carol/Gina/)**
   1. Results from September events:
      a. Coffman Homestead (Rich, Carol, and Gina)
         i. Pony rides were a hit! 65 visitors. "Horse N Round Fun" was used and they were great with children.
         ii. Facebook, Eventbrite, Dublin Daily, and the Museum were popular ways people heard about the event.
         iii. Publicizing/slideshow advertising our other events at the Speaker Series is suggested.

f. Exhibit Committee: (Tom/Gina/Gayle/Mike/Clay)
   1. 'Hometown Heroes: Dublin Athletes on the World Stage' (Opening Friday October 16th.

g. Collections/Archives Committee: (Ashleigh/Kari)
   1. Updates: 40 items from the Coffman House storage room have been removed from frames. The removed items will be put into the archives for preservation. The archival team gave photos from the archives to the city of Dublin concerning 62 North Riverview to help with the next phase of demolition/reconstruction.

h. School Tours (Carol, Katie)
   1. Last year we had 11 school visits. This year we have one school who will come via bus.
   2. School funding/$225 per bus of 48 students=$450 for most schools
   3. Trip Description Form and Google Form sent out to access school trips/docent visits
   4. School committee meeting date for mid Oct.-deadline for schools to sign up: October-Friday, Oct. 9th
   5. Deer Run wants museum in Spring (2 classes)
   6. Riverside-Oct. or Nov. in class visit (2 classes)
   7. Chapman-in class visit April (4 classes)
   8. Thomas Elem.-Museum or walking tour in spring (4 classes)
   9. Interest in doing in-school programs and a need to spruce up the suitcase of artifacts.
   10. Consideration of reaching out to Sells and Coffman High School are possibilities
   11. This committee will meet Saturday, Oct. 3rd at 12:00 noon at the museum..

VIII. New Business

a. New Trustee Nominations:
    1. Jane Fox and Mark Stechschulte: motion to approve: passed.
b. 2026 Visit Dublin 'Voter's Choice' Awards: 'Best Family Attraction'
    1. Voting starts October 1st! We have been nominated for the best of Dublin "Best Family Attraction." Vote online and vote frequently. This is a new award we have been nominated for.

c. Officer Nominations: We will publicize in October on the agenda.

d. 'Halloween Spooktacular' - October 15th (4p to 8p) to 16th (1p to 5p). Two volunteers are needed.

e. Annual Dinner catering suggestions for main dishes-Noodles and Company suggested. Katie needs to look into how to make the dishwasher work at Prince of Peace Lutheran.

f. Some fall decor is suggested for the Coffman Barn and museum. John will pick up some corn and corn stalks to decorate and for the corn sheller.

IX. Adjournment: 5:20 PM

X. Next meeting: (Tuesday) October 27th., at 4:00 p.m. @ 35 S. High Street, Dublin History Museum